Wednesday, April 13, 2016
- 5:30 P.M. -
Board Room
- Formal Meeting -
I.L. Ward Building
REGULAR BOARD MEETING
April 13, 2016
AGENDA

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. APPROVAL OF AGENDA

V. APPROVAL OF MINUTES
   Regular Minutes
   March 22, 2016

VI. COMMUNICATIONS/RECOGNITIONS
   • Teacher of the Year Nominees - Timothy Filipovich

VII. REQUESTS TO ADDRESS THE BOARD (Citizens Participation)

VIII. BOARD RECOMMENDATIONS/PRESENTATION

IX. TREASURER’S RECOMMENDATIONS

X. SUPERINTENDENT’S RECOMMENDATIONS
   • Superintendent’s Motions/Recommendations/Resolutions
     GPAUNPET
     ▶ Recommendation to Approve 2016-2017 School Calendar for YEC
   • Business Office Recommendations
     GREEN
     ▶ Recommendation to Approve Disposition of Real Properties under $10,000
   • Personnel Recommendations
     YELLOW
   • Policy Recommendations
     PINK (*Second Reading)
     ▶ Policy 2461 – Recording of District Meetings Involving Students and/or Parents (Revised)
     ▶ Policy 5517.02 – Sexual Violence (New)
     ▶ Policy 7510 – Use of District Premises (Revised)

XI. BOARD REPORTS

XII. TREASURER’S REPORT

XIII. SUPERINTENDENT’S REPORT

XIV. UNFINISHED BUSINESS

XV. NEW BUSINESS

XVI. EXECUTIVE SESSION
XVII. ADJOURNMENT
BOARD OF EDUCATION

The undersigned chair or presiding officer, under oath, certifies that a meeting of the Board of Education was held on __________________________. The Board closed its meeting as permitted by the Open Meetings Act of Ohio. The only matters considered or discussed during the closed portion of executive session of its meeting are as checked below:

1. ________ The appointment, employment, dismissal, discipline, promotion, demotion, or compensation of an employee or the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing;

2. ________ The purchase of property for public purposes or the sale of property at competitive bidding;

3. ________ Conferences with the board’s attorney to discuss matters which are the subject of pending or imminent court action;

4. ________ Preparing for, conducting, or reviewing negotiations or bargaining sessions with employees;

5. ________ Matters required to be kept confidential by federal law or rules or state statutes;

6. ________ Specialized details of security arrangements.

This _____ day of __________________, ______

Chair or Presiding Officer
SUPERINTENDENT’S MOTIONS/RECOMMENDATIONS

April 13, 2016
THE YOUNGSTOWN BOARD OF EDUCATION
Brenda Kimble, President
Michael Murphy, Vice President
Jacqueline Adair
Dario Hunter
Corrine Sanderson
Ronald Shadd
Jerome Williams

Stephen Stohla, Interim Superintendent
Dr. Milton A. Walters, Asst. Superintendent
Sherry Tyson, Treasurer

SUPERINTENDENT’S RECOMMENDATION
TO THE BOARD OF EDUCATION
April 13, 2016

RECOMMENDATION TO APPROVE THE 2016-2017 SCHOOL YEAR CALENDAR for YEC

Item 1: I wish to recommend to the Board to approve the attached 2016-2017 School Calendar for the Youngstown Early College (YEC).
THE YOUNGSTOWN BOARD OF EDUCATION

Brenda Kimble, President
Michael Murphy, Vice-President
Jacqueline Adair
Dario Hunter
Corrine Sanderson
Ronald Shadd
Jerome Williams

Stephen A. Stohla, Interim-Superintendent
Dr. Milton A. Walters, Asst. Superintendent
Sherry Tyson, Treasurer

BUSINESS AFFAIRS RECOMMENDATIONS

TO THE SUPERINTENDENT

April 13, 2016

Item 1: I wish to recommend to the Board approval of the following Disposition of Real Properties under $10,000.

- Offer to sell the following Real Properties and if said Real Properties don’t sell, to move forward with demolishing the structures of said Real Properties:

  160 North Hazelwood Avenue

  1387 Common Wealth Avenue
SUPERINTENDENT'S

PERSONNEL RECOMMENDATIONS

Dr. Milton Walters, Asst. Superintendent & Human Resources

April 13, 2016
THE YOUNGSTOWN BOARD OF EDUCATION
Brenda Kimble, President
Michael Murphy, Vice-President
Jacqueline Adair
Dario Hunter
Corrine Sanderson
Ronald Shadd
Jerome Williams

SUPERINTENDENT'S PERSONNEL RECOMMENDATIONS
TO THE BOARD OF EDUCATION
April 13, 2016

(All individuals have endorsed having no immediate family members employed by the Board unless otherwise specifically noted)

Item 1: I wish to recommend to the Board the following CERTIFICATED APPOINTMENTS for the 2015-2016 School Year:

Long Term/Floater Substitute Teachers – (Fund 001) - To be paid a daily rate of $187.67 for Non-YEA members; to be assigned by the Office of Human Resources based on licensure and used on an “as needed” basis; effective 4/18/16 through 5/27/16:
Tracey Dawson
Deidre Mosley

Home Instruction (Fund 001) – will not work more than five hours per student assigned; $22.35 per hour; effective April 13, 2016:
Lori Clark

For the record: Patricia Orenic will work as an LLI Tutor at P.C. Bunn- (Fund 001) at an hourly rate of $25.00 per hour.

Spring Sports Supplemental Contract - (Fund 001) –Percentages are based upon teacher’s base salary per YEA Agreement:

East High School
Francisco Morales Assistant Softball Coach $1940.94(6%)
(pending pre-employment qualifications)

Supplemental Summer School Elementary Principal- Harding Elementary – (Fund-572) - $30.13 per hour; not to exceed 25 hours per week, effective June 6, 2016 through July 1, 2016:
Susan Koulianos

Supplemental Summer School Elementary Principal- McGuffey Elementary - (Fund- 572) - $30.13 per hour; not to exceed 25 hours per week, effective June 6, 2016 through July 1, 2016:
Catherine Dombish
Superintendent’s Personnel Recommendations 

April 13, 2016

Supplemental Summer School Middle/High School Administrator- Chaney – (Fund-572) - $30.13 per hour; not to exceed 25 hours per week, effective June 6, 2016 through July 1, 2016: 
David Reel

Supplemental Summer School High School Administrator- Choffin-(Fund-572) - $30.13 per hour; not to exceed 25 hours per week, effective June 6, 2016 through July 1, 2016: 
Rick Fox

Item 2:  I wish to recommend to the Board the following CERTIFICATED LEAVES OF ABSENCE for the 2015-2016 School Year:

Teachers
Brieanne Cool  Medical Leave  Effective 03/21/2016-05/20/2016
Kristen Dimas  Medical Leave  Effective 04/04/2016-5/27/2016
Joseph Donatella  Medical Leave  Effective 03/09/2016-05/27/2016
Demi Lohr  Medical Leave  Effective 03/14/2016-04/16/2016
Shari Zackasee  Medical Leave (Intermittent)  Effective 03/22/2016-05/04/2016

Item 3:  I wish to recommend to the Board the following CERTIFICATED RETIREMENTS for the 2015-2016 School Year:

Psychologist
Paula Kempe  Retirement  Effective 06/01/2016

Teacher
John Protopapa  Retirement  Effective 06/01/2016

Item 4:  I wish to recommend to the Board the following CERTIFICATED RESIGNATIONS for the 2015-2016 School Year:

LLI Tutor
Courtney Angelo  Personal Reasons  Effective 04/05/2016

Teacher
Angela Sharp  Personal Reasons  Effective 04/08/2016

Item 5:  I wish to recommend to the Board the following CLASSIFIED APPOINTMENTS for the 2015-16 School Year:

Full-time Educational Assistant (Fund 001) P.C. Bunn Elementary; $12.67 per hour; Step 1; Effective 04/11/2016: (Posting closed 1/15/2016) 
Eslyn Woodberry
Superintendent’s Personnel Recommendations

Substitute Bus Drivers - (Fund 001) - To be used on an as needed basis, not to exceed 25 hours per week, effective 4/18/16 to be paid $11.00 per hour:
Wallace Little
Adam Woolensack

Substitute Cook Helpers - (Fund 006) - To be used on an as needed basis, not to exceed 25 hours per week, effective 4/18/16 to be paid $8.10 per hour:
Shaniqua Burkley
Jaclyn Maguirira

Substitute Custodial Helpers - (Fund 001) - To be used on an as needed basis, not to exceed 25 hours per week, effective 4/18/16 to be paid $8.10 per hour:
Tameika Green-Thomas
Victoria Rogers

Substitute Secretary - (Fund 001) - To be used on an as needed basis, not to exceed 25 hours per week, effective 4/18/16 to be paid $9.37 per hour:
Cheryl Rektor

Item 6: I wish to recommend to the Board the following CLASSIFIED LEAVES OF ABSENCE for the 2015-16 School Year:

Educational Assistant
Nancye Washington  FMLA (Extended)  04/04/2016-05/06/2016

Item 7: I wish to recommend to the Board the following CLASSIFIED RESIGNATION for the 2015-16 School Year:

Educational Assistant
Verenda Seawood  Personal  Effective 04/04/2016

Item 8: I wish to recommend to the Board the following CLASSIFIED RETIREMENTS for the 2015-16 School Year:

Painter
John Metzinger  Effective Date: May 31, 2016

Crossing Guard
Margaretha Shuger  Effective Date: April 15, 2016
SUPERINTENDENT'S RECOMMENDATIONS

POLICY RECOMMENDATIONS

April 13, 2016
SUPERINTENDENT'S POLICY RECOMMENDATIONS
TO THE BOARD OF EDUCATION
April 13, 2016

Second Reading

Item 1: I wish to recommend to the Board of Education to approve the following revised policy:

- Policy 2461 – Recording of District Meetings Involving students and/or Parents (Revised)
- Policy 5517.02 – Sexual Violence (New)
- Policy 7510 – Use of District Premises (Revised)
DISTRICT MEETINGS INVOLVING STUDENTS AND/OR PARENTS

Recording of IEP Team and 504 Meetings

In order to facilitate parents’ ability to fully participate in the IEP and/or 504 process, parents of students with disabilities are ordinarily permitted to audio record IEP Team meetings and 504 Team meetings in accordance with the following procedures:

A. Parents wishing to audio record an IEP Team meeting or 504 Team meeting must utilize their own recording device and provide notice to the District prior to the date of the scheduled IEP Team or 504 Team meeting.

B. If a parent(s) elects to audio record an IEP Team meeting, the District will also record the meeting.

Recording of Other District Meetings Involving Students and/or Parents (e.g., Parent-Teacher Conferences)

Parents are permitted to audio record meetings with the District provided they notify the District prior to the date of the scheduled meeting of their intent to record the meeting. If a parent provides the requisite notice and is permitted to audio record the meeting, s/he must use his/her own recording device and the District will similarly record the meeting.

Video recording any District meeting is strictly prohibited.

Parents and students are expressly prohibited from using covert means to make a recording (audio or video) of any meeting or activity at school. This includes placing recording devices within a student’s book bag or on the student’s person.

If the District audio records any meeting, the resulting recording shall become a part of the student’s educational record and will be maintained in accordance with State and Federal law.

Date of Adoption: 8/28/07
Revised: 4/24/11
Revised:
SEXUAL VIOLENCE

The Board of Education does not discriminate on the basis of race, color, national origin, sex (including sexual orientation or transgender identity), disability, age (except as authorized by law), religion, military status, ancestry, or genetic information (collectively, "Protected Classes") in its education programs and activities. The Board is committed to maintaining an education and work environment that is free from all forms of unlawful harassment, including sexual harassment.

Sexual harassment, including sexual violence, interferes with students' rights to receive an education free from discrimination, and, in the case of sexual violence, is a crime. Pursuant to its Title IX obligations, the Board is committed to eliminating sexual violence in all forms and will take appropriate action against any individual found responsible for violating this policy. To further its commitment against sexual violence, the Board provides reporting options, an investigative and disciplinary process, and other related services as appropriate.

This policy applies to all student complaints, whether filed by a student, his/her parent, an employee, or a third party on the student's behalf. It applies to all District operations, programs, and activities, as well as to unlawful conduct occurring on school property or during a Board-sponsored activity. All students, administrators, teachers, staff, and all other school personnel share responsibility for avoiding, discouraging, and reporting any form of unlawful harassment.

Definitions

Sexual Harassment

As detailed further in Policy 5517, sexual harassment includes unwelcome sexual advances, requests for sexual favors, and other verbal, nonverbal or physical conduct of a sexual nature. Sexual harassment may involve the behavior of a person of either gender against a person of the same or opposite gender.

Examples include, but are not limited to:

A. unwelcome sexual propositions, invitations, solicitations, and flirtations;

B. unwanted physical and/or sexual contact;
C. threats or insinuations implying that a person’s conditions of education may be adversely affected by not submitting to sexual advances;

D. unwelcome sexual verbal expressions, including graphic sexual commentaries about a person’s body, dress, appearance or sexual activities; unwelcome sexually degrading language, jokes or innuendoes; unwelcome suggestive or insulting sounds or whistles; obscene telephone calls;

E. sexually suggestive objects, pictures, videotapes, audio recordings or literature;

F. unwelcome and inappropriate touching, patting, or pinching; obscene gestures;

G. a pattern of conduct, which can be subtle in nature, that has sexual overtones and is intended to create or has the effect of creating discomfort and/or humiliation to another;

H. speculations about a person’s sexual activities or sexual history, or remarks about one’s own sexual activities or sexual history;

I. inappropriate boundary invasions into a student’s personal space and personal life; and

J. verbal, nonverbal or physical aggression, intimidation, or hostility based on sex or sex-stereotyping that does not involve conduct of a sexual nature.

Sexual Violence

Sexual violence, as used in this policy, refers to physical sexual acts perpetrated against a person’s will or where a person is incapable of giving consent (e.g., due to the student’s age, intellectual or other disability, or use of drugs or alcohol).

Sexual violence includes rape, sexual assault, sexual battery, sexual abuse, and sexual coercion. Sexual violence can be carried out by school employees, other students, or third parties. All such acts of sexual violence are forms of sexual harassment and, in turn, sexual discrimination prohibited by Title IX.

Harassing conduct creates a hostile environment when it interferes with or limits a student’s ability to participate in or benefit from the school’s program. A single or isolated incident of sexual harassment may create a hostile environment if the incident is sufficiently severe. For example, a single instance of rape is sufficiently severe to create a hostile environment.
Anti-Harassment compliance Officers

The Board designates the following individuals to serve as “Anti-Harassment Compliance Officers” for the District. They are hereinafter referred to as the “Compliance Officers.”

Lori Kopp
Director of Special Education
Youngstown City School District
(School District Title)
330-744-6965
(Telephone Number)
Youngstown Board of Education
20 West Wood Street
P.O. Box 550
Youngstown, Ohio 44501
(Office Address)
Lori.kopp@youngstown.k12.oh.us
(E-mail Address)

Dr. Milton A. Walters
Asst. Superintendent of Human Resources
Youngstown City School District
(School District Title)
330-744-6930
(Telephone Number)
Youngstown Board of Education
20 West Wood Street
P.O. Box 550
Youngstown, Ohio 44501
(Office Address)
Milton.walters@youngstown.k12.oh.us
(E-mail Address)

The names, titles and contact information of these individuals will be published annually:

A. in the student, parent, and staff handbooks,

B. in the School District annual Report to the public,

C. on the School District’s website,

D. and/or are available upon request from the Superintendent’s Office.

The Compliance Officers are available during regular school/work hours to discuss Title IX questions, sexual violence concerns, and to assist students, other members of the School District community, and third parties. Compliance Officers shall accept sexual violence complaints directly from any members of the School District community or a visitor to the District, as well as those initially filed with a school building administrator. Upon receiving a
complaint, the Compliance Officer or designee will discuss confidentiality issues with the complainant (and his/her parent, if the complainant is a minor), and open an investigation as described below.

Compliant Procedures

Reporting

Students and Board employees are required, and parents, community members, and third parties are encouraged, to report sexual violence promptly to a teacher, administrator, supervisor, or other school official. Reports can be made orally or in writing, and should be as specific as possible. The person making the report shall identify the alleged victim, perpetrator(s), and witness(es), and describe in detail what occurred, including date(s), time(s), and location(s). The District, however, will investigate and address all reports to the extent possible.

A student has a right to file criminal and/or Title IX complaints simultaneously. A student does not need to wait until the Title IX investigation is completed before filing a criminal complaint. Likewise, questions or complaints relating to sexual violence or any other Title IX concerns may also be filed with the U.S. Department of Education’s Office for Civil Rights.

Any teacher, administrator, supervisor, or other school employee or official who receives such a complaint shall file it with the District’s Compliance Officer within two (2) school days, and shall comply with his/her mandatory reporting responsibilities pursuant to R.C. 2151.412. The Compliance Officer will oversee the District’s investigation and response to any Title IX-related complaints, but s/he may delegate the investigative process to another individual (“Designee”). The Board reserves the right to have the formal complaint investigation conducted by an external person in accordance with this policy.

Confidentiality

The District respects students’ privacy and will only disclose information regarding alleged sexual violence to individuals who are responsible for handling the school’s response, the student’s parents (if the student is a minor or is considered a dependent under Section 152 of the Internal Revenue Code), or as otherwise required by law. During the course of a formal investigation, the Compliance Officer/designee will instruct all interviewees about the importance of maintaining confidentiality. Interviewees will be directed not to disclose any information that s/he learns or that s/he provides during the course of the investigation to third parties.
Students or their parents sometimes ask that the students' names not be disclosed to the alleged perpetrators or that no investigation or disciplinary action be pursued to address the alleged sexual violence. Upon such a request, the Compliance Officer/designee will inform the student and his/her parent that honoring the request may limit the District's ability to respond fully to the incident, including pursuing disciplinary action against the alleged perpetrator. The official will also explain that Title IX includes protections against retaliation, and that school officials will not only take steps to prevent retaliation but also take strong responsive action if it occurs.

Should the student or his/her parents continue to request complete confidentiality, the Compliance Officer/designee will balance the student's privacy request with the District's obligation to provide a safe and non-discriminatory environment for all students. Should the official determine that the District can honor the student's or parent's request and remain in compliance with its Federal and State obligations, the District may limit its investigation and/or formal action against the alleged perpetrator. The District will, however, take other action to address the sexual violence. This may include increasing monitoring and security, offering schedule changes, and conducting climate surveys.

If the Compliance Officer/designee determines that the District must disclose the student's identity to an alleged perpetrator, s/he will inform the student and his/her parents prior to disclosure. The District will then afford interim protection measures to the student as appropriate.

Investigation

The District is committed to investigating all sexual violence complaints in an adequate, reliable, impartial, and prompt manner. The investigation will seek to determine whether the conduct occurred, and if so, what actions the school will take to end the sexual violence, eliminate the hostile environment, prevent its recurrence, and remedy its effects.

The investigation may include:

A. interviewing the complainant, perpetrator, and any witnesses;
B. reviewing law enforcement investigation documents;
C. reviewing student and personnel files;
D. gathering and examining other relevant documents or evidence; and
E. providing a disciplinary hearing as needed.
The District affords both parties a balanced and fair process. Specifically, the complainant has the same rights throughout the proceeding as the alleged perpetrator. Both parties, for example, will have an equal opportunity to present relevant witnesses and other evidence at a disciplinary hearing. Likewise, the District's appeal process is available to both parties. The District, however, does not require complainants to be present for the hearing or appeal. Further, the District will not permit parties to personally question or cross-examine each other directly.

In resolving a complaint, the District uses a preponderance of the evidence standard, determining whether it is more than likely then not that sexual violence occurred.

**Timeline**

The Compliance Officer/designee must contact the student, if age eighteen (18) or older, or the student's parents if under the age eighteen (18), within two (2) school days after receipt of a report of sexual violence to advise s/he/them of the Board's intent to investigate the alleged misconduct. The Compliance Officer/designee will also inform the alleged perpetrator of the opportunity to submit a written response to the complaint with five (5) business days. The District's investigation, including a disciplinary hearing process (but not appeal), may take up to sixty (60) calendar days to complete. This timeframe may be extended on a case-by-case basis, depending on the complexity and severity of the matter, criminal investigation requirements, and school breaks. During this period, the District will provide the complainant with periodic updates on the status of the investigation.

**Interim Measures**

During the investigation, the District will take interim steps to facilitate the complainant's equal access to its education programs. These steps may include, but are not limited to: (1) notifying the complainant of his/her options to avoid contact with the alleged perpetrator; (2) allowing the complainant to change his/her academic, extracurricular, transportation, dining, and working situation as appropriate; and (3) informing complainant of other available resources, such as counseling, legal assistance, and victim advocacy. Specific interim measures will be considered and offered on a case-by-case basis.

**Notice**

Upon completing its investigation, the District will notify both parties in writing about the outcome of the complaint and any appeal. Specifically, the District will notify the complainant: (1) as to whether the investigation substantiated the allegations; (2) of individual remedies offered to the complainant; (3) of sanctions imposed on the perpetrator that directly relate to the complainant; and (4) other steps the District has taken to eliminate the
hostile environment and prevent recurrence. The alleged perpetrator will be notified of the investigation’s result and disciplinary consequence to him/her, if any. The District will not notify the alleged perpetrator about the individual remedies afforded to the complainant. All aforementioned notifications will comply with Federal and State privacy laws, including the Family Education Rights and Privacy Act (FERPA).

Remedies

The District will provide a prompt and equitable resolution. If the investigation substantiates the complaint, the District will take steps to end the sexual violence, eliminate the hostile environment, prevent its recurrence, and remedy its effects. In addition to imposing disciplinary consequences on the perpetrator, the District will consider the following individual and global remedies, on a case-by-case basis.

A. providing medical, counseling, and academic support services to the complainant and/or perpetrator;

B. re-arranging schedules at the complainant’s request;

C. affording the complainant extra time to complete or retake classes without academic penalty;

D. reviewing any disciplinary proceedings against the complainant;

E. training or retraining employees;

F. developing materials on sexual violence;

G. conducting sexual violence prevention programs; and

H. conducting climate checks.

The District will not offer mediation in cases involving sexual violence. Disciplinary consequences against offenders may include suspension, expulsion, termination, and any other sanctions the Board deems appropriate. Any discipline meted out to offenders will comply with special education and Section 504 laws and regulations.

Appeals Process

Both complainants and perpetrators may appeal the outcome of the investigation. Any appeal opportunities afforded to the alleged perpetrator are also afforded to the complainant. Any party wishing to appeal the outcome of the investigation must submit a written appeal to the Board within ten (10) school days after receipt of the written notice of the outcome of the investigation. The Board shall, within twenty (20) work days, conduct a
hearing concerning the appeal. The Board shall provide a written decision to
the appealing individual within ten (10) work days following completion of the
hearing.

Retaliation

Federal law strictly prohibits retaliation against a complainant or witness. The
District will inform complainant of this prohibition and direct him/her to
report retaliation, whether by students or school officials, to the Compliance
Officer. Upon learning of retaliation, school officials will take strong
responsive action as appropriate.

Training

All staff will be trained so they know to report harassment to appropriate
school officials. This training will include practical information about how to
identify and report sexual harassment, including sexual violence. The training
will be provided to any employees likely to witness or receive complaints
involving sexual harassment and/or sexual violence, including teachers, school
law enforcement unit employees or school resource officers, school
administrators, school counselors, and health personnel. Further, school
administrators responsible for investigating allegations of sexual harassment
and sexual violence will be trained how to conduct such investigations and
respond properly to such charges.

20 U.S.C. 1681 et seq., Title IX of the Education Amendments of 1972 ("Title
IX"
20 U.S.C. 1400 et seq., The Individuals with Disabilities Education
Improvement Act of 2004 (IDEIA)
42 U.S.C. 2000c et seq., Title IV of the Civil Rights Act of 1964
42 U.S.C. 2000e et seq.
42 U.S.C. 1983
34 C.F.R. Part 106
Dear Colleague Letter on Sexual Violence (Office for Civil Rights, 2011)
OCR's Revised Sexual Harassment Guidance (2001)

Adopted:
USE OF DISTRICT PREMISES

The Board of Education believes that school premises should be made available for community purposes, provided that such use does not infringe on the original and necessary purpose of the property or interfere with the educational program of the schools.

For purposes of this policy, the terms “school premises” or “premises” refers to all indoor and outdoor structures, facilities, and land owned, rented, or leased by the Board. The term “non-school hours” refers to times prior to and after regular classroom instruction on a day that school is in session, and any day that school is not in session, including weekends, holidays, and vacation breaks.

The Board will permit the use of school premises when such permission has been requested in writing by a responsible organization or a group of at least seven (7) citizens and has been approved by the Chief of Operations and Business Affairs.

School premises shall be available for the below-listed uses. When there are competing interests, approval will be given according to the following priorities:

A. uses directly related to the schools and the operations of the schools (including giving instructions in any branch of education, learning, or the arts)

B. uses and groups indirectly related to the schools

C. meetings of employee associations

D. uses for voter registration and elections

E. departments or agencies of the municipal government

F. other governmental agencies

G. uses related to the public library, including a station for a public library or reading room

H. community organizations or groups of individuals primarily comprised of District residents/members of the community, including students (during non-school hours) and employees (when not working in the scope of their employment) formed or gathered for charitable, civic, social, religious, recreational (e.g., indoor or outdoor games or physical activities, either organized or unorganized, that are undertaken for
exercise, relaxation, diversion, sport, or pleasure), and/or educational purposes, provided such meetings and/or entertainment is nonexclusive and open to the general public.

School premises may be made available for commercial or profit-making organizations or individuals offering services for profit.

School premises shall also be made available to any certified candidate for public office and any recognized political party or organization for the purpose of conducting public discussions of public questions and issues. School premises shall be free of charge and available only during non-school hours. Users shall abide by all District policies, guidelines, and rules regarding the use of school premises and be liable for any damage incurred. Under no circumstances shall school premises be used to raise funds for political purposes.

The use of school premises shall not be granted for any purpose that is prohibited by law.

Should all or any part of the District’s community be struck by a disaster, the Board shall make school premises available, at no charge, for the housing feeding, and care of victims or potential victims when requested by local, State, or Federal authorities. The Superintendent should meet with the Mahoning County Disaster Service Management to establish a disaster preparedness plan in order to ensure that proper procedures are established to minimize confusion, inefficiency, and disruption of the educational program. (R.C. 5915.02-08)

The Superintendent shall develop administrative guidelines for the granting of permission to use school premises including a schedule of fees which, together with the costs used to determine such fees, must be approved by the Board. Such guidelines are to include the following:

A. Each user shall present evidence of the purchase of organizational liability insurance to the limit prescribed by District administrative guidelines.

B. Use of school equipment in conjunction with the use of school premises must be requested specifically in writing, and may be granted by the procedure by which permission to use school premises is granted. The users of school equipment must accept liability for any damage or loss to such equipment that occurs while it is in their use. Where rules so specify, no item of equipment may be used except by a qualified operator.

C. Users shall be liable financially for damage to the facilities and for proper chaperonage.
No liability shall attach to this District, or any of its employees and officers, specifically as a consequence of permitting access to school premises.

R.C. 3313.75 - .79, 3313.791, 3501.29
P.L. 98-377

Adopted: 8/24/04

Revised: