YOUNGSTOWN BOARD OF EDUCATION

- A G E N D A -

Tuesday, December 9, 2014
5:30 p.m.
- Board Caucus –
- Formal Meeting -
I. Ward Building
THE YOUNGSTOWN BOARD OF EDUCATION

Richard Atkinson, President
Brenda Kimble, Vice-President
Jacqueline Adair
Marcia Haire-Ellis
Michael Murphy
Ronald Shadd
Jerome Williams

Connie Hathorn, Ph.D., Superintendent
Douglas Hiscox, Deputy Superintendent
Karen Green, Asst. Superintendent
James Reinhard, Treasurer
Harry Evans, Business Manager

REGULAR BOARD MEETING
December 9, 2014
AGENDA

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. APPROVAL OF AGENDA

V. APPROVAL OF MINUTES
   Regular
   November 25, 2014

VI. COMMUNICATIONS/RECOGNITIONS
   • Lisa Gonzalez – Kirkmere Discovery I
   • Joseph Krumpak – Chaney Campus

VII. REQUESTS TO ADDRESS THE BOARD (Citizens Participation)

VIII. SUPERINTENDENT’S RECOMMENDATIONS
   • Resolution to Appoint Student Board Members For The 2014 – 2015 School Year [GREEN] .............1
   • Personnel Recommendations [YELLOW] ........................................................................................................2-5
   • Policy Recommendations [PINK] ..............................................................................................................6-16
     — Policy 2210 – Curriculum Development (Revised)
     — Policy 5830 – Student Fund-Raising (Revised)
     — Policy 8540 – Vending Machines (Revised)
     — Policy 8550 – Competitive Food Sales (Revised)
     — Policy 9211 – District Support Organizations (Revised)

IX. BOARD REPORTS
   • Board President’s Report

X. COMMITTEE CHAIR’S REPORTS
   • Finance/Business Committee
   • Curriculum/Extra-Curricular/Sports Committee:
   • Personnel/Legal/Legislative/Policy Committee

XI. TREASURER’S REPORT

XII. SUPERINTENDENT’S REPORT

XIII. UNFINISHED BUSINESS

XIV. NEW BUSINESS

XV. EXECUTIVE SESSION (if necessary)

XVI. ADJOURNMENT

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District’s business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda.

“Upon request to the Business Manager, the District shall make reasonable accommodation for a disabled person to be able to participate in this activity.”
YOUNGSTOWN BOARD OF EDUCATION – Executive Sessions

Exhibit
Executive Sessions

BOARD OF EDUCATION

The undersigned chair or presiding officer, under oath, certifies that a meeting of the Board of Education was held on _________________________. The Board closed its meeting as permitted by the Open Meetings Act of Ohio. The only matters considered or discussed during the closed portion of executive session of its meeting are as checked below:

1. _______ The appointment, employment, dismissal, discipline, promotion, demotion, or compensation of an employee or the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing;

2. _______ The purchase of property for public purposes or the sale of property at competitive bidding;

3. _______ Conferences with the board’s attorney to discuss matters which are the subject of pending or imminent court action;

4. _______ Preparing for, conducting, or reviewing negotiations or bargaining sessions with employees;

5. _______ Matters required to be kept confidential by federal law or rules or state statutes;

6. _______ Specialized details of security arrangements.

This _____ day of ______________________, ______

____________________________
Chair or Presiding Officer
THE YOUNGSTOWN BOARD OF EDUCATION
Richard Atkinson, President
Connie Hathorn, Superintendent
James Reinhard, Treasurer

SUPERINTENDENT'S RESOLUTIONS
To the Board of Education

DECEMBER 9, 2014
RESOLUTION
TO THE BOARD OF EDUCATION
December 9, 2014

Resolution #12.9.14-01

STUDENT REPRESENTATIVES:
APPOINTMENT OF STUDENT BOARD MEMBERS
FOR THE 2014 – 2015 SCHOOL YEAR

WHEREAS, the Youngstown Board of Education encourages the participation of students in the governing process; and,

WHEREAS, policy 0141.1 states that the Board shall have a non-voting representative from each of the high school student bodies; and,

WHEREAS, a student from each of the high school student bodies has been selected;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Youngstown City School District hereby approves and appoints the following students as non-voting members of the Youngstown Board of Education:

**APPOINTMENTS**

Buker Abu-Hashim representing Chaney Campus
Shakayla Poole representing East Campus
Kristin DiRando representing East Campus
Jerry Mims representing Youngstown Early College

__________, moved, seconded by ____________

that the foregoing resolution be adopted.

Ayes:
Nays:

12/9/14
SUPERINTENDENT'S
Personnel Recommendation

Karen Green, Asst. Superintendent
Human Resources

DECEMBER 9, 2014
THE YOUNGSTOWN BOARD OF EDUCATION
Richard Atkinson, President  Connie Hathorn, Superintendent
James Reinhard, Treasurer

SUPERINTENDENT'S PERSONNEL RECOMMENDATIONS
TO THE BOARD OF EDUCATION
December 9, 2014

Item 1:  I wish to recommend to the Board the following APPOINTMENT For 2014-2015 School Year:

Limited Contract Teacher – Fund 001


Item 2:  I wish to recommend to the Board the following APPOINTMENT For 2014-2015 School Year:

Tutors Fund 001 – McGuffey Elementary - $22.35 per hour for YEA Members, $15.50 per hour for Non-YEA Members, to be used on an as needed basis, not to exceed 25 hours per week, effective December 10, 2014:

Jasmine Thompson

Item 3:  I wish to recommend to the Board the following APPOINTMENT For 2014-2015 School Year:

Supplemental-Positive Student Support Team Leaders (PSST) Fund 001 – 6.5% of the teacher’s base salary per YEA Agreement:

Ashlee Cline

Item 4:  I wish to recommend to the Board the following APPOINTMENT For 2014-2015 School Year:

Youngstown After School Alliance Program Teacher Fund 599 – East High School - $15.50 per hour for Non-YEA Members, not to exceed 25 hours per week, to be used on an as needed basis, effective December 10, 2014:

Fred Harrell
Item 5: I wish to recommend to the Board the following APPOINTMENT For 2014-2015 School Year: Supervisor of Special Education – Fund 516
Rachel E. Seelye – 10 Months, 193 Days – Grade 7, Step 1 - $61,115.00 – $37,049.22 prorated – Effective December 10, 2014

Item 6: I wish to recommend to the Board the following APPOINTMENTS For 2014-2015 School Year: Winter Sports Supplemental Contract Fund 001 – Percentages are based upon teacher’s base salary per YEA Agreement:

East High School
Aaron Coward Asst. Boys Basketball Coach $3,886.63 (12.5%)
Corey Thomas Asst. Boys Basketball Coach $3,886.63 (12.5%)
Mark Thornton Asst. Girls Basketball Coach $3,886.63 (12.5%)

Item 7: I wish to recommend to the Board the following CERTIFICATED APPOINTMENTS:

Substitute Teachers - (Fund 001)-To be used on an “as needed basis” not to exceed 25 hours per week, effective 12/10/2014

• $75.00 a day or from day 1 to day 10 in the same position
• $80.00 a day from day 11 to day 60 in the same position
• $168.98 a day from day 61 to day 183 in the same position

Candy Martin

Item 8: I wish to recommend to the Board the following LEAVES OF ABSENCE 2014-2015 School Year:

Pursuant to the agreement with Youngstown Education Association (YEA) and the Board of Education, the following leave of absence will be concurrent with the provisions of the Family and Medical Leave Act (FMLA) of 1993:

Mary Ellen Gugliotti Medical Eff. 12/08/14 through 06/10/15
Roseann D. Jeswald Medical Eff. 11/20/14 through 01/27/15

For the Record: Lisa C. Mook will be returning to work on Thursday, December 18, 2014 from her Medical Leave of Absence.

Michael D. Sernulka has returned to work on Tuesday, December 2, 2014 from his Medical Leave of Absence.
Item 9: I wish to recommend to the Board the following CERTIFICATED RETIREMENTS: Teachers

- Hilda R. McKee Retirement Eff. 07/01/15
- Margaret I. Johnson Retirement Eff. 07/01/15
- Martha M. Romine Retirement Eff. 07/01/15
- Arlene Scull Retirement Eff. 07/01/15
- Judith I. Szabo Retirement Eff. 07/01/15

Item 10: I wish to recommend to the Board the following CLASSIFIED APPOINTMENT: Sub/Cook Helper: (Fund 001)
To be used on an as needed basis; not to exceed 25 hours per week, to be paid $7.95 per hour.

- Elaine Melesky Sub Cook Helper Eff. Date: 12/10/14

Item 11: I wish to recommend to the Board the following CLASSIFIED APPOINTMENT: Utility Substitute: (Fund 001)
To be used on an as needed basis; not to exceed 25 hours per week, to be paid $7.95 per hour.

- Loretta Powell Utility Substitute Eff. Date: 12/10/14

Item 12: I wish to recommend to the Board the following CLASSIFIED APPOINTMENTS: 8 hour Custodial Helpers – (Fund -001) – Daily rate $78.52; 40 hours per week; effective date 12/10/14.

- Phillip Carter
- Norberto Nieves
- Jerome Kitchen
- Norberto Nieves
- Richard Nittoli
- Breyon Jackson

Item 13: I wish to recommend to the Board the following CLASSIFIED APPOINTMENT: Sub Educational Assistant: (Fund 001)
To be used on an as needed basis; not to exceed 25 hours per week, to be paid $7.95 per hour, effective date 12/10/14.

- Cleveland King
Item 14: I wish to recommend to the Board the following **CLASSIFIED APPOINTMENTS:**

Sub Custodial Helpers: (001)
To be used on an as needed basis; not to exceed 25 hours per week, to be paid $7.95 per hour, effective date 12/10/14.

Curtis Coleman
Rafael Rios
Lakeesha Robinson

Item 15: I wish to recommend to the Board the following **CLASSIFIED RESIGNATION:**

Cook Helper (Fund 006)
Catherine Desimone  Personal Reasons  Eff. Date: 1/1/15

Item 16: I wish to recommend to the Board the following **CLASSIFIED LEAVE OF ABSENCE:**

Natalie Griffin  Maternity Leave  Eff. 11/10/14 - 1/01/15
SUPERINTENDENT'S RECOMMENDATIONS

POLICY RECOMMENDATIONS

DECEMBER 9, 2014
SUPERINTENDENT'S POLICY RECOMMENDATIONS
TO THE BOARD OF EDUCATION
December 9, 2014

Item 1: I wish to recommend to the Board of Education to approve the following revised policy:
   • Policy 2210 – Curriculum Development (Revised)

Item 2: I wish to recommend to the Board of Education to approve the following revised policy:
   • Policy 5830 – Student Fund-Raising (Revised)

Item 3: I wish to recommend to the Board of Education to approve the following revised policy:
   • Policy 8540 – Vending Machines (Revised)

Item 4: I wish to recommend to the Board of Education to approve the following revised policy:
   • Policy 8550 – Competitive Food Sales – Vending Machines (Revised)

Item 5: I wish to recommend to the Board of Education to approve the following revised policy:
   • Policy 9211 – District Support Organizations (Revised)
Notes for Board Policies and Administrative Guideline  
Under Consideration for Board Adoption  
Projected Board Adoption Date: December 9, 2014

Policy 2210 – Curriculum Development (Revised)
This policy has been revised to reflect the requirements of H.B. 487, calling for each school district board of education to provide an opportunity for parents to review the selection of textbooks and reading lists, instructional materials, and the academic curriculum used in the District.

These revisions reflect the current state of the law and should be adopted to maintain accurate policies.

Policy 5830 – Student Fund-Raising (Revised)  
Policy 8540 – Vending Machines (Revised)  
Policy 8550 – Competitive Food Sales (Revised)  
Policy 9211 – District Support Organizations (Revised)

Revisions to these policies address food sold to students at school and, therefore, are required by the USDA Smart Snacks in School nutrition standards, 7 C.F. R. Parts 210 and 220 (June 2013).

These revisions reflect the current state of the law and should be adopted to maintain accurate policies.
CURRICULUM DEVELOPMENT

The Board of Education recognizes its responsibility for the quality of the educational program of the schools. To this end, the curriculum shall be developed, evaluated, and adopted on a continuing basis and in accordance with a plan for curriculum development established by the Superintendent.

For purposes of this policy and consistent communication throughout the District, curriculum shall be defined as:

A. the courses of study, subjects, classes, and organized activities provided by the school;

B. all the planned activities of the schools, including formal classroom instruction and out-of-class activity, both individual and group;

C. learning activities approved by the Board for individuals or groups of students and expressed in terms of specific instructional objectives or class periods;

D. the plan for learning necessary to accomplish the educational goals of the District;

E. all the planned activities of the schools, including formal classroom instruction and out-of-class activity, both individual and group, necessary to accomplish the educational goals of the District;

The Board directs that the curriculum of this District provide instruction in courses required by statute and Ohio Department of Education regulations and shall be consistent with the District's philosophy and goals. Further, the Superintendent shall provide an opportunity for parents to review the selection of textbooks and reading lists, instructional materials, and the academic curriculum of the District.
The curriculum shall:

A. allow for the development of individual talents and interests as well as recognize that learning styles of students may differ;

B. provide for continuous and cumulative learning through effective articulation at all levels;

C. utilize a variety of learning resources to accomplish the educational goals;

D. provide for the use of phonics in the teaching of reading in grades K - 3;

E. encourage students to utilize guidance and counseling services in their academic and career planning.

As educational leader of the District, the Superintendent shall be responsible to the Board for the development and evaluation of curriculum and the preparation of courses of study.

The Superintendent shall make progress reports to the Board periodically.

The Superintendent may conduct such innovative programs as are deemed to be necessary to the continuing growth of the instructional program and to better ensure accomplishment of the District's educational goals.

The Superintendent shall report each such innovative program to the Board along with its objectives, evaluative criteria, and costs.

The Board encourages, where it is feasible and in the best interest of the District, participation in programs of educational research.

The Board directs the Superintendent to pursue actively State and Federal aid in support of the District's innovative activities.

R.C. 3301.07, 3301.079, 3313.21, 3313.212, 3313.60, 3313.602, 3313.843
R.C. 3315.07 3317.023, 3317.11, 3319.02
A.C. 3301-99-01, 3301-35-02

Adopted: 8/24/04
Revised:
STUDENT FUND-RAISING

The Board of Education acknowledges that the solicitation of funds from students by students must be limited since compulsory attendance laws make the student a captive donor and since such solicitation may disrupt the program of the schools.

For purposes of this policy "student fund-raising" shall include student solicitation and collection of money for any purpose including collection of money in exchange for tickets, papers, or any other goods or services. "Student fund-raising" also includes giving away goods or services, but suggesting a monetary donation.

The Board will permit student fund-raising in school, on school property, or at any school-sponsored event only when the profit therefrom is to be used for school purposes or for an activity connected with the schools.

Student fund-raising by approved school organizations, whose funds are managed by the Treasurer, may be permitted in school by the Principal. For any fund-raisers, including those operated by student clubs and organizations, parent groups, or boosters clubs, that involve the sale of food items and/or beverages to students that will be consumed on the school campus (any area of property under the jurisdiction of the school that is accessible to students during the school day) during the school day (the period from the midnight before, to thirty (30) minutes after the end of the official school day), the food items and/or beverages to be sold shall comply with the current USDA Dietary Guidelines for Americans and the USDA Smart Snacks in School nutrition standards, and also be consistent with requirements set forth in Policy 8550, Competitive Foods.

Student fund-raising by approved school organizations off school grounds may be permitted under administrative guidelines of the Superintendent.

Fund-raising by students on behalf of school-related organizations whose funds are not managed by the Treasurer may be permitted on school grounds in accordance with the Superintendent's administrative guidelines.

These administrative guidelines should:

A. specify the times and places in which funds may be collected;

B. describe permitted methods of solicitation which do not place undue pressure on students;

C. limit the kind and amount of advertising for solicitation.
Advisors for approved school organizations shall not accept any form of compensation from vendors that might influence their selection of a vendor that will provide a fund-raising activity or a product that will be sold as a fund-raiser. Furthermore, advisors for approved school organizations shall not accept any compensation from a vendor after a decision has been made regarding a fund-raising activity or a product that will be sold as a fund-raiser. In addition, advisors for approved school organizations who make the selection of a vendor that will provide a fund-raising activity or a product that will be sold as a fund-raiser shall not enter into a contractual arrangement whereby an advisor receives compensation in any form from the vendor that provides a fund-raising activity or a product that will be sold as a fund-raiser.

Such compensation includes, but is not limited to, cash, checks, stocks, or any other form of securities, and gifts such as televisions, microwave ovens, computers, discount certificates, travel vouchers, tickets, passes, and other such things of value. In the event that an advisor of an approved school organization receives such compensation, albeit unsolicited, from a vendor, the individual shall notify the Treasurer, in writing, that s/he received such compensation and shall thereafter properly transmit said compensation to the Treasurer at his/her earliest opportunity.

The Superintendent shall distribute this policy and the guidelines which implement it to each student organization granted permission to solicit funds.

R.C. 1716.02, 1716.03, 3313.811
Auditor of State Bulletin 2000-006
7 C.F.R. Parts 210 and 220

Adopted: 8/24/04
Revised:
VENDING MACHINES

The Board of Education recognizes that vending machines can produce revenues which are useful to augment programs and services to students and staff. It will, therefore, authorize their use in District facilities providing that the following conditions are satisfied.

A. The installation, servicing, stocking, and maintenance of each machine is contracted for with a reputable supplier of vending machines and their products.

B. The District's share of the revenues is managed by the Treasurer in accordance with relevant Board policies and administrative guidelines.

C. No products are vended which would conflict with or contradict information or procedures contained in the District's educational programs on health and nutrition.

D. No food or beverages are to be sold or distributed which will compete with the District's food-service program.

E. Food items and beverages available for sale to students in vending machines for consumption on the school campus (any area of property under the jurisdiction of the school that is accessible to students during the school day) during the school day (the period from the midnight before, to thirty (30) minutes after the end of the official school day) shall comply with the current USDA Dietary Guidelines for Americans and the USDA Smart Snacks in School nutrition standards.

The Superintendent and the Treasurer shall develop and implement administrative guidelines which will require that these conditions are adhered to on a continuing basis.

R.C. 3313.811
7 C.F.R. Parts 210 and 220

Adopted: 8/24/04
Revised:
COMPETITIVE FOOD SALES

The Food and Nutrition Services Department will comply with the provisions set forth in Federal law regarding sale of competitive food and foods of minimal nutritional value. Only the Food and Nutrition Services Department shall sell food and beverages in District schools during regular school hours.

The food and beverages to be sold must be in accordance with the District’s approved nutrition standards and the District’s wellness policy (Policy 8510) and guidelines (AG 8500 and AG 8500A). All food items and beverages sold to students that will be consumed on the school campus (any area of property under the jurisdiction of the school that is accessible to students during the school day) during the school day (the period from the midnight before, to thirty (30) minutes after the end of the official school day), including items sold from vending machines, from school stores, or as fund-raisers, including fundraisers operated by student clubs and organizations, parent groups, or boosters clubs, shall comply with the USDA Dietary Guidelines for Americans and the USDA Smart Snacks in School nutrition standards.

Title 7 C.F.R. 210.11
R.C. 3313.84
A.C. 3301-91
7 C.F.R. Parts 210 and 220

Adopted: 10/11/11
Revised:
DISTRICT SUPPORT ORGANIZATIONS

The Board of Education appreciates the efforts of all organizations whose objectives are to enhance the educational experiences of District students, to help meet educational needs of students and/or provide extra educational benefits not provided for, at the time, by the Board.

District support organizations are defined as any non-profit entity, group, or other organization formed and operating for the purpose of supporting District programs.

The Board shall offer the opportunity for any authorized school support entity to receive coverage under the District's liability insurance program to protect the entity against claims resulting from damage or injury resulting from any act or omission of any school-support entity. The entity shall pay for such coverage upon written notification from the Treasurer.

The following rules and procedures shall govern the working relationships between the Board, administration, and any District support organization:

A. School employees and Board-approved school volunteers may not be directly compensated in any manner by District support organizations.

B. In addition to parents, membership should be made available to District staff and members of the community.

C. Each District support organization shall work in cooperation with the principal and other staff members and shall abide by the policies of the Board.

D. It shall be the responsibility of each District support organization to monitor its activities to assure compliance with Board Policy.

E. Each District support organization will submit its bylaws to the Superintendent for review and approval.
F. Each District support organization is encouraged to set goals that are consistent with those of the particular programs, activities or sports being supported as articulated by the coach/advisor and/or athletic director of such program, activity or sport, to avoid duplication of effort and to maximize the benefit to the organization or group.

G. On or before May 31st of each year, each District support organization shall submit its tentative goals and objectives along with its fund-raising plans for the next school year to the Superintendent for review. Should the goals and objectives or fund-raising plans change during the school year, the Superintendent is to be advised before any final revisions are made.

H. The activities of District support organizations shall not involve the use of public funds and the District shall not assume responsibility for any purchases made on behalf of any support organization governed by this policy. The school district tax identification number shall not be used for District support organization purchases.

I. The time, date, purpose, location and conduct of all fund-raisers on District property shall have prior approval of the administration. District support organizations are encouraged to communicate their preferred activity dates to the administration as soon as possible as consideration for dates and facilities will be given on a first come, first served basis.

J. Each District support organization must abide by the policies and guidelines established for the use of District facilities and grounds. Projects that require any modification or alteration to District property must be pre-approved by the Superintendent.

K. All food items and beverages available for sale to students that will be consumed on the school campus (any area of property under the jurisdiction of the school that is accessible to students during the school day) during the school day (the period from the midnight before, to thirty (30) minutes after the end of the official school day) as fund-raisers, including items sold by student clubs and organizations, parent groups, or booster clubs, shall comply with the current USDA Dietary Guidelines for Americans and the USDA Smart Snacks in School nutrition standards. Fund-raisers also include giving away goods or services, but suggesting a monetary donation. All activities must be approved by the principal, in advance. If approved, fund-raisers that involve the sale of food items or beverages to students on campus must be consistent with regulations established in Policy 8550, Competitive Foods.
L. Proceeds from District support organization fund-raisers shall not be commingled with a student activity or other Board accounts. Board employees who commingle such proceeds with a student activity or other Board account shall be subject to discipline.

M. The Superintendent shall implement administrative guidelines that require each District support organization's fund-raising activities be in compliance with Board policies and that the funds generated by such fund-raising activities and donated to the District are used for school-related projects that have the approval of the Superintendent and principal.

N. District support organizations are encouraged to obtain 501(c)(3) status so that community members may properly take tax deductions for donations to the organization.

O. Donations from District support organizations must be made in accordance with Board Policy 7230 and any accompanying guidelines. Donations shall become the property of the Board and used in a manner determined by the Board, in accordance with its policies and administrative guidelines.

Ohio Ethics Commission Advisory Opinion 2008-01
R.C. 3313.203
7 C.F.R. Parts 210 and 220

Adopted: 8/24/04
Revised: 5/12/09
Revised: