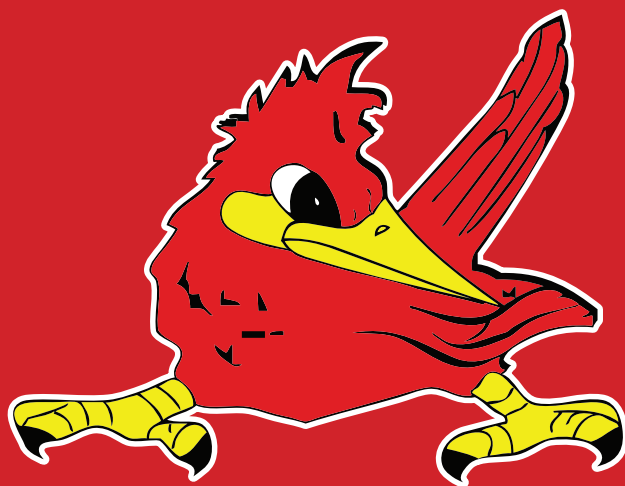


GROVE MIDDLE SCHOOL
2021-2022
STUDENT HANDBOOK

Grove Middle School
P.O. Box 450789
Grove, OK 74345-0789



Home of the Ridgerunners!

GROVE MIDDLE SCHOOL

2021-2022

GROVE PUBLIC SCHOOLS Notice of Nondiscrimination

Grove Public Schools does not discriminate on the basis of race, color, sex, pregnancy, gender, gender expression or identity, national origin, religion, disability, alienage, veteran status, sexual orientation, age, or genetic information in its programs, services, activities and employment. The district also provides equal access to the Boy Scouts of America and other designated youth groups.

The following person has been designated to handle inquiries or complaints regarding the district's nondiscrimination policies, including requests for accommodations or access to district buildings and programs:

Compliance Coordinator for Section 504/Title II of the Americans with Disabilities Act (for questions or complaints based on disability) and **Compliance Coordinator for Title VI, Title IX, and the Age Discrimination Act** (for questions or complaints based on race, color, national origin, sex, pregnancy, gender, gender expression or identity, and age) :

Rebecca Mease, Special Services Director

800 Center Street

P.O. Box 450789

Grove, Oklahoma 74345

918-786-3003, ext. 1005

rmease@ridgerunners.net

Any individual, who has experienced some other form of discrimination, including discrimination not listed above, may also contact Rebecca Mease, Special Services Director.

For further information about anti-discrimination laws and regulations, or to file a complaint of discrimination with the Office for Civil Rights in the U.S.

Department of Education (OCR), please contact OCR at One Petticoat Lane, 1010 Walnut Street, Suite 320, Kansas City, Missouri, 64106, (816) 268-0550 (voice), or (877) 521-2172 (TDD), or ocr.kansascity@ed.gov (E-mail), or (816) 268-0599 (Fax).

Additional information, including the District's anti-discrimination policies, grievance procedure, and discrimination complaint form, is provided on the Grove Public Schools website at www.ridgerunners.net

GROVE SCHOOL BOARD of EDUCATION

Dr. James Rutter- President Clara Mills-Vice President Karen Dyer- Clerk
Terry Jones- Member Jerry Crossley- Member

ADMINISTRATIVE OFFICERS

Pat Dodson- Superintendent
Renaë Dozier - Assistant Superintendent
Mindy Collins- Middle School Principal
Melaine Crowder-School Improvement Coordinator
Tonya Goldner- Counselor
Cindy Weaver- Indian Ed Director
Richard Bassett- Athletic Director
Rachele Hargis- School Nurse
Elizabeth Lehman- School Nurse

PHILOSOPHY

We believe in excellence in education for each student as best benefits his/her needs, capabilities, and aspirations. Opportunity for learning is basic to our democratic heritage, and becomes an individual right to be nurtured, protected and advanced through public education. We commit ourselves to timely curricular and co-curricular selections, which stress academic disciplines, moral objectives, physical development, social efficiency and productive citizenship. We recognize and encourage community interests, needs and organizations which influence and complement educational purposes. We appreciate the critical need to learn how to learn in an ever changing society while retaining the traditional values and a respect for proper authority. We stress a cooperative faculty and administrative relationship to provide a professional atmosphere for learning. Finally, we believe in the individual worth of each student and in his future.

MISSION STATEMENT

Our mission at Grove Public Schools is to always champion for our children, education, and community. We will do this by providing a safe and supportive learning environment where all students have the opportunity to develop to their fullest potential.

VISION STATEMENT

Our vision at Grove Middle School is "*High Expectations for All Students.*" Our vision is to guide students to achieve at a high level, believing that all kids can achieve at a higher level, and expecting that of all of them.

PARENT-TEACHER CONFERENCES

Conferences will be held on October 12th (pm) and 13th (am) for the Fall 2021 semester and March 10th (pm) and 11th (am) for the Spring 2022 semester. Parents are encouraged to come for conference with the school faculty and to communicate with teachers via email. Additional conferences may be requested with the teacher during their plan time. The principal's and superintendent's offices are open to parents at all times.

EDUCATIONAL OBJECTIVES

In accordance with this stated, approved and adopted philosophy, the Board of Education, administration, faculty and students of the Grove Public Schools have set forth the following objectives to help the individual have:

- A. A command of the knowledge, skills, habits and attitudes essential for effective learning through life.
- B. An understanding of man and society, and the skills necessary for effectiveness in communicating ideas and feelings.
- C. Knowledge of self, understanding of one's characteristics and motivations, and appropriate development of individual abilities and interests.
- D. A proficiency in recognizing and defining problems, thinking critically, objectively and creatively about them, and acting constructively toward their solution.

NEW STUDENTS

Students entering GMS for the first time must have: a copy of current transcript, withdrawal grades and school records from the last school attended, immunization records, proof of legal guardianship, proof of residency and a copy of the student's birth certificate.

IMMUNIZATION

Students must have a complete immunization record to attend Grove Public Schools. Immunization records found to be incomplete will be referred to the school nurse immediately. Immunization deficiencies must be satisfied before the student can continue in attendance.

VISITORS PASSES

All visitors (student or adult) are to use the main entrance of the building and will report to the Office upon arrival at school. A photo ID is required to obtain a visitor pass to access the school building. Students are not permitted to have student visitors in classes.

PARENT VOLUNTEERS

Parents of students are encouraged to visit the school. Any parent interested in volunteer services should contact the school principal and fill out all required paperwork at the administration building.

STUDENT HANDBOOKS

Students will receive a Student Handbook when they begin the school year. They are responsible for having a general knowledge of all policies contained in the handbook. Student are to review the handbook with parents/guardians and return the signed acknowledgement form to office. Handbook information is also available on the school website at www.ridgerunners.net

BELL SCHEDULE

1st Semester

8:15 First Bell
 8:20-9:05 1st Hour
 9:10-9:15 Home-Base
 9:15-10:00 2nd Hour
 10:05-10:50 3rd Hour
 10:55-11:25 RTI

11:25-11:50 1st Lunch (A)
 11:55-12:40 4th Hour

12:15-12:40 2nd Lunch "B"
 11:30-12:15 4th Hour

12:45-1:30 5th Hour
 1:35-2:20 6th Hour
 2:25-3:10 7th Hour

2nd Semester

8:15 First Bell
 8:20-9:05 1st Hour
 9:10-9:20 Home-Base
 9:20-10:05 2nd Hour
 10:10-10:55 3rd Hour
 11:00-11:30 RTI

11:30-11:55 1st Lunch (A)
 12:00-12:45 4th Hour

12:20-12:45 2nd Lunch (B)
 11:35-12:20 4th Hour

12:50-1:35 5th Hour
 1:40-2:30 6th Hour
 2:35-3:25 7th Hour

LOCKERS and BACKPACKS

Backpacks can be used during the school day. Backpacks may be used to transport items to and from classes, but are to be placed in lockers during lunch and during assemblies. Each student will be assigned a locker at which time they may choose to place a lock on it. A combination or duplicate key must be provided to the Office. Students are required to remain in assigned locker for the duration of the school year. Students are not to share lockers with other students. Lockers are not to be damaged or defaced in any manner. Any student found to have a locker that has been damaged will be required to compensate Grove Public Schools for any repairs not to exceed the monetary amount of replacement or repair. Students are responsible for the cleanliness and appearance of lockers at all times. Writing on lockers as well as stickers and contact paper will not be allowed. Violations will be considered an act of vandalism and disciplinary action in accordance with the discipline code will be enforced. Students have no reasonable expectation of

privacy toward school lockers, desks and other school property; these may be opened and examined by school officials at any time. No reason shall be necessary for such a search. Students are urged to leave **no money or valuables** in their lockers.

GRADES

The following letter grades will appear on report cards and in the student's permanent record.

A	90-100	Excellent	B	80-89	Above Average
C	70-79	Average	D	60-69	Below Average
F	Below 60	Failing			

SEMESTER TESTS

Semester tests will be given at the end of each semester. The semester policy states that students will be exempt from taking semester tests if they meet the following criteria in a class:

Grade Absences

A	3 or fewer
B	2 or fewer
C	1 or fewer

All students with a grade of D or F must take semester tests. School activity absences are the only absences that do not count against the student, or disqualify them from a semester test exemption. Students that enter the district after the first nine weeks of the semester do not qualify for exemptions.

STUDENT ATTENDANCE INFORMATION

Absence is the cause of many of the failures in school. Unless health forbids or serious emergency arises at home, students should be at school. Parents or guardians of a student missing four or more days, or parts of days, during any four week period will be notified. A copy of notification will be sent to District Attorney's office to keep truancy at a minimum. Responsibility for making up work lies entirely with the student. The student should make appointments with teachers to ascertain the missed work. The student assumes the entire burden of getting this work done and handed in to the teachers. Students who are absent and fail to request assignments will receive a zero. Punctuality and regular attendance are essential to success in school and later on the job.

The Grove Middle School phone number is (918)786-2209 EXT 4.

ABSENCE & MAKE-UP WORK

According to the STATE LAW ON SCHOOL ATTENDANCE (70-10-105), it is unlawful for a parent of a child age 5 to 18 to neglect or refuse to cause or compel such child to attend some school and comply with its rules. Failure to do so can result in court action. It is also unlawful for a child over age 16 and under the age of 18 to refuse to attend some school and comply with its rules unless he/she has completed four years of high school or has signed an attendance waiver. Such waivers are only granted in extreme cases.

The state of Oklahoma considers a student "chronically absent" if he/she is in attendance less than 90% of the time. This means that a student may miss no more than 8 days per semester. **The only absence that will not count toward the student's overall absences are school sponsored activities. A student will not receive credit or be in compliance with the school law on attendance if he/she misses more than 8 days in a semester.** It is the responsibility of the school to notify the district attorney if the law is not being followed.

Students missing more than 8 days in a semester must submit an attendance appeal form before credits can be restored or for parents to be considered in compliance with state compulsory attendance laws. Documentation for missed days, such as medical notes or court documentation must be submitted with the form to the office for review. All appeals must be made by five school days prior to the first semester exam day of the applicable semester for secondary sites and within 5 days from the last day of the semester for elementary sites. The appeal process will be limited to a maximum of twice during a student's high school career.

All absences should be explained by parent contact on or before the day of the absence. Parents can call anytime and are encouraged to leave a voicemail if necessary. Students may be considered truant if the absence is not explained. Parents can expect to be notified of absences through school phone calls, letters of notification, and letter for notice of excessive absences with referral to Delaware County District Attorney.

For each day absent the student will be allowed two school days to make up work missed. For each day absent due to scheduled school activities, the student will be allowed one school day for each day missed to make up work assigned while absent from those classes. Students who go over the allowed eight days absences per semester may attempt Attendance Remediation by attending Saturday school. One served Saturday school will give the student one day of credit for any/all classes. A student will have the ability to attend as many Saturday schools as arranged by the Administration.

TYPES OF ABSENCES

Unexcused: Any absence that is not a school sponsored activity. Explanations of all

ADMITS

Excused: This is a school sponsored or sanctioned activity. It does not count against the eight allowable absences.

ADMITS

If a student is absent from school, it will be necessary for the parent/guardian to notify the attendance office in advance or between the hours of 8 a.m. and 3 p.m. on the day of absence in order for the student to receive an Explained absence for that day. The student will not need an admit to class if the school receives notification at these times. If the parent/guardian is unable to call in advance or between the hours of 8 a.m. and 3 p.m. on the day of the absence, then the student will be given an Unexplained absence for that day and it will be necessary for the student to bring a note (for an Explained absence) from the parent/guardian stating the reason for the absence, by 8:15 a.m. on the day of their return to school.

If the absence is necessitated due to an illness requiring a doctor's appointment, dental appointment or funeral, the student should provide documented proof within two days of the student's return to school.

If a student is checked out of school early for any appointment, it will be considered Explained and the student will not need to pick up an admit the next day. However, if the student is checked out early for a medical or dental appointment or funeral then documented proof must be turned in to the attendance office within two days of return in order for that absence not to be counted against the 90% rule.

Students are not to be dropped off at the Courtyard after the day has begun. Students returning to school following check-out must report to the office. Failure to do so will result in disciplinary action.

TARDY

The Grove Board of Education believes that punctuality to assigned duties should be learned as early as possible. Therefore, student tardiness is not permitted. If a student is not in the classroom and in their seat when the class bell rings, the student is tardy. Students with unexcused tardies will serve noon detention, including tardy to Homebase. Anytime a student is tardy 15 minutes or more to a class it will be recorded as an absence. Three tardies to any one class will be counted as an absence in that class.

PERMIT TO LEAVE SCHOOL

A student who leaves the school at any time during the day must check out at the office to ensure they have the proper permission to do so. If he/she returns before school is dismissed, he/she must check in at the office. Parents must come in person to check student out. No notes will be accepted. Any student leaving school without checking out will be placed in ISI and could receive a truancy citation from the school resource officer..

PERMANENT WITHDRAWAL

A student moving out of the Grove School District is required to withdraw formally with parent/guardian signing withdrawal forms. Withdrawal forms originate in the counselor's office. A copy of the final form and a copy of the student's immunization record will be provided the student and his transfer school upon its completion, payment of dues or fees, and proof that all text and library books have been returned.

CLOSED CAMPUS

All students are restricted to campus from arrival to the end of seventh period. No student will be allowed to enter the building before the 8:15 a.m. bell or during lunch time, unless the student is assigned detention or it is an **EMERGENCY**. Students are restricted to the courtyard area and cafeteria, upon arrival in the mornings and during their lunchtime. Students are **NOT** to be out of this area before school or during lunchtime. All other areas will be considered off-limits, before school and at lunch, and discipline will be administered if students are found in these areas.

DETENTION

Detention may be assigned during the student's lunch period. The student will receive a detention slip notifying them of the detention assigned for the day. Students will get a lunch from the cafeteria and then report to the assigned detention room. When assigned to detention the student must report to the class on time, remain seated for the duration of the period, and bring school material to work on. If a student is in attendance at school on the day assigned to detention, he/she must report to detention class or face further disciplinary action.

ISI

Grove Middle School In-School-Intervention program begins at 8:15 am and ends on the last bell. ISI students must report directly to the Office upon reporting to school. Students are responsible for taking supplies and textbooks with them to the ISI. Assignments will be provided by the student's teachers. Failure to follow ISI rules and procedures will result in further disciplinary action, including suspension.

DISCIPLINE POLICY

When a student violates school rules or exhibits inappropriate or illegal behaviors, he/she may receive a variety of disciplinary actions dependent upon the severity of the offense. Examples may include: lunch detention, Saturday detention, ISI, Suspension, or a citation from the School Resource Officer depending on the severity of the infraction.

Pursuant to 70 O.S. 6-114 as amended by the Oklahoma legislature, the Grove Board of Education has adopted the following policy for the control and discipline of all children attending this school. The parent or guardian of every child attending this school may receive a copy of the policy if they so request. In response to the legislative call, Grove Public Schools has drafted a Discipline Action Schedule. The intent of this schedule is to provide students with a definition of the limits of acceptable behavior and to equip school personnel for their disciplinary responsibilities. Nothing in this discipline schedule shall be construed to deny the student's right to fair and orderly hearings, appeal, counsel, and due to process in cases which may end in suspension. The principal will have the authority to remove or suspend any student for a violent act or an act showing deliberate or reckless disregard for the health and safety of faculty or other students.

SUSPENSION POLICY OF THE GROVE SCHOOL BOARD

The judicial extension of Fourteenth Amendment protection to students in the public school emphasizes the need for school administrators to protect the procedural due process rights of students in discipline cases. The policy of the School District must be consistent with the due process right of students & must provide proper machinery for fair & consistent treatment of students. Assignments will be provided for suspended students. **Short Term Suspension (less than 10 days):** *Parents must make arrangements to gather students work.* **Long Term Suspension (more than 10 days):** *An education plan will be developed during long term suspensions.*

A student may be suspended by the principal when such a student is found to be guilty of any of:

1. Willful violation of any published regulation for the student conduct adopted or approved by the BOE.
2. Conduct which substantially disrupts, impedes, or interferes with the operation of any public school.
3. The use and/or possession of alcohol, non-intoxicating beverages (as defined by state law), or narcotics.
4. Conduct which substantially infringes upon or invades the rights of others, or
5. Disobedience of an order of a teacher, peace officer, school security officer, or other school authority when such disobedience can be reasonably anticipated to result in disorder, disruption, or interference with the operation of any public school or substantial and material infringement upon or invasion of the right of others.
6. Willful destruction or theft of any property belonging to the school, other students, or school personnel.

Pre-Suspension Conferences

1. When a student violates board policy or a school rule or regulation, the principal will conduct an informal conference with the student.

2. At the conference with the student the principal will read the policy, rule or regulation which the student is charged with having violated and will discuss the conduct of the student which is a violation of the policy, rule or regulation.
3. The student will be asked whether he/she understands the policy, rule or regulation and be given a full opportunity to explain and discuss his/her conduct.
4. If it is concluded that a suspension is appropriate, the student will be advised that he/she is being suspended and the length of the suspension.
5. The principal will immediately notify the parent by phone or in writing that the student is being suspended from school by the principal. Students will not be dismissed before the end of the school day without advance notice to the parent.

Immediate Suspension without a Pre-Suspension Conference

1. A student may be suspended without the above pre-suspension conference with the student only in situations where the conduct of the student reasonably indicates to the principal that the continued presence of the student in the building will constitute a danger to the health or safety of the students, or to school property, or a continued substantial disruption of the educational process.
2. In such cases, a suspension conference with the student and the parent or guardian will be scheduled as soon as possible after the student has been removed from the building. Further review of the suspension policy is available in the principal's office.

STUDENT BULLYING

Statement of Legislative Mandate and Purpose: This policy is a result of the legislative mandate and public policy embodied in the *School Safety and Bullying Prevention Act*, 70 Okla. Stat. 24-100.2 et seq. ("Act"). The district intends to comply with the mandates of the Act and expects students to refrain from bullying. Bullying is expressly forbidden and students who bully are subject to disciplinary consequences as outlined in Section 10 of the GPS BOE Policy Manual.

Definition of Terms

- A. Statutory definition of terms: "Bully" means any pattern of harassment, threatening behavior, physical acts, verbal or electronic communication directed toward a student or group of students that results in or is reasonably perceived as being done with the intent to cause negative educational or physical results for the targeted individual or group and is communicated in such a way as to disrupt or interfere with the school's educational mission or the education of any student.
- B. The "Reasonable Person" standard: What a "reasonable person" should recognize as an act placing a student in reasonable fear of harm from both an adult and child's point of view.
- C. General Display of Bullying Acts: Physical Bullying, Emotional Bullying, Social Bullying, Sexual Bullying

- D. Student Reporting: Students are encouraged to inform school personnel if they are the victims of or a witness to acts of harassment, intimidation or bullying.
- E. Staff Reporting: An important duty of the staff is to report acts or behavior that the employee witnesses that appears to constitute harassing, intimidating or bullying. Employees whether certified or non certified, shall encourage students who tell them about acts that may constitute intimidation, harassment or bullying, to complete a report form. Staff members who witness such events are to complete reports and to submit them to the employee designated by the principal to receive them. Staff members who hear of incidents that may, in the staff member's judgment, constitute harassment, intimidation or bullying, are to report all relevant information to the building principal or his/her designee.
- F. Parental Responsibilities: Parents/guardians will be informed in writing of the District's program to stop intimidation, harassment and bullying. An administrative response to a reported act of intimidation, harassment or bullying may involve certain actions to be taken by parents. Parents will be informed of the program and the means for the students to report bullying acts toward them or other students. They will also be told that to help prevent bullying at school they should encourage their children to: (1) Report bullying when it occurs; (2) Take advantage of opportunities to talk to their children about bullying. (3) Inform the school immediately if they think their child is being bullied or is bullying other students. (4) Watch for symptoms that their child may be a victim of bullying and report those symptoms, and (5) Cooperate fully with school personnel in identifying and resolving incidents.
- G. Monitoring and Compliance: In order to assist the State Department of Education with compliance efforts pursuant to the *School Safety and Bullying Prevention Act*, the district has identified High School Assistant Principal, Bobby Kreutz as the district "Bullying Coordinator". Jeff Gibe is the alternate. He will assist in investigating bullying reports and serve as the district's contact responsible for providing information to the State Board of Education.
- H. For a more complete view of the district's Student Bullying Policy please log on to the school website at www.ridgerunners.net

TRANSPORTATION

All buses used by the Grove Schools meet State Department of Education requirements and operate in cooperation with their regulations. Students who ride the school buses to

and from home and on school trips, should be careful about loading and unloading. Always wait for the bus to **STOP**. Safety is stressed at all times. Students are to regard the bus as a classroom as far as conduct is concerned; the driver is to have absolute authority and is expected to maintain discipline in order to prevent serious accidents. No student is to depart from the bus until it reaches the school or home. Students are allowed to have only one (1) drop-off point during the evening bus route.

BUS RIDER RULES

Riding a school bus is a privilege and the privilege may be removed for not abiding by the bus rider rules.

Prior to loading students should:

1. Be on time at the designated bus stops - keep the bus on schedule.
2. Stay off the road at all times while waiting for the bus.
3. Wait until the bus comes to a complete stop before attempting to enter.
4. Be careful in approaching bus stops.
5. Do not move toward the bus at the school loading zone until the bus has been brought to a complete stop.
6. Respect people and their property while waiting on the bus.
7. Receive school official authorization to be discharged at irregular places.

While on the bus students should:

1. Keep all parts of the body inside the bus.
2. Refrain from eating and drinking on the bus.
3. Refrain from the use of any form of tobacco, alcohol, or drugs.
4. Assist in keeping the bus safe and clean at all times.
5. Remember that loud talking and laughing or unnecessary confusion diverts the driver's attention and may result in a serious accident. (The life you save may be your own.)
6. Treat bus equipment as you would valuable furniture in your own home. Damage to seats, etc. must be paid for by the offender.
7. Should never tamper with the bus or any of its equipment.
8. Maintain possession of books, lunches, or other articles and keep the aisle clear.
9. Help look after the safety and comfort of small children.
10. Do not throw objects in or out of the bus.
11. Remain in their seats while the bus is in motion.
12. Refrain from horseplay and fighting on the school bus.
13. Be courteous to fellow pupils, the bus driver, and the patrol officers or driver's assistants.
14. Remain quiet when approaching a railroad crossing stop.

15. Remain in the bus during road emergencies except when it may be hazardous to their safety.

After leaving the bus, students should:

1. Go at least ten (10) feet in front of the bus, stop, check traffic, wait for the bus driver's signal, then cross.
2. Go home immediately staying clear of traffic.
3. Help look after the safety and comfort of small children.

Extracurricular Trips

1. The above rules and regulations apply to all trips under school sponsorship.
2. Sponsors will be appointed by the school officials.

CHILD NUTRITION INFORMATION FOR FAMILIES

All district students may, but are not required to participate in any or all of the district's child nutrition program services. The district participates in the following USDA child nutrition programs:

National School Lunch Program (NSLP)
School Breakfast Program (SBP)
Fresh Fruit & Vegetable Program (FFVP)
Farm to School
Breakfast in the Classroom
Grab 'n' Go Breakfast
Sack Lunch

Although the district complies with all USDA child nutrition program requirements, this policy is designed to provide families with pertinent information regarding meals at schools. Any individual who wishes to obtain more detailed information about the district's programs may contact the Cafeteria Manager.

Cafeteria Use

Except under special circumstances, all students will eat in the cafeteria or other designated location.

Guests must be cleared by the building principal prior to joining a student in the cafeteria. Non-district individuals or groups who wish to use the cafeteria must also be cleared by the building principal.

Meal Costs

The Child Nutrition Department will establish the cost for meals prior to the beginning of each school year. Meal costs will be widely publicized and posted in the cafeteria.

Meal Payments

Students are encouraged to pre-pay for meals to ensure quicker checkout in the cafeteria and to reduce the likelihood of forgotten or lost lunch money. Students may pre-purchase meals. Multiple options for payment can be found in the cafeteria packet distributed to all students at the beginning of the school year.

The district provides several options to keep parents informed of their student's meal account balance. The district will send a daily e-bill to parents when a child's account balance is negative.

Parents may also check their child's account balance online through the parent information system. Parents are also welcome to call the cafeteria clerk's office to check their lunch account balance.

Free and Reduced Price Meals

All families will have the opportunity to submit an application for free and/or reduced priced meals. A new application must be filled out each school year for families who wish to apply. The Cafeteria Clerk's Office will utilize federal guidelines in determining eligibility for free and/or reduced price meals, and those guidelines will be publicized with other notices regarding the district's child nutrition program. Cafeteria Clerk's Office is responsible for reviewing applications and determining eligibility. The Cafeteria Clerk's Office is responsible for promptly notifying families whether their application has been approved and following up with families who have submitted incomplete applications.

Any family who wishes to appeal a decision regarding their eligibility may make an appeal to the board clerk. If an appeal is filed, the individual will be notified of the date and time for an appeal hearing. Individuals may bring a representative with them to any appeal hearing.

School personnel will use discretion in handling applications, and the names of students eligible for free/reduced price meals will not be published, posted, announced, etc. Students receiving free/reduced price meals will not:

Use a separate cafeteria or area of the cafeteria

Use a separate serving line

Enter the cafeteria through a different entrance

Eat meals at a different time

Work for their meals

Use a different method at the checkout

Eat a different meal

Charging Meals

Students in grades PK-12 who do not qualify for free meals may charge a maximum of \$10.00 per family at school prior to May 1st. No charges will be permitted after May 1st. All meals which are charged will be a reimbursable meal.

Students who have exceeded the charge limit and students who are without lunch funds after May 1st will receive alternate meals if they do not have money to pay for their meals. The cost of these meals will be added to the family's delinquent account balance.

The alternate meal will be presented to the student as a sack lunch.

Collecting Debt

The district must work to ensure that its child nutrition services are run in a fiscally responsible manner. Families will be notified when their child's account balance is negative so that the account can be replenished. If a child's account has a negative balance, the following steps will be taken:

The Cafeteria Clerk's Office will attempt to contact families via phone, email, or through other personal contact.

If the account remains delinquent despite these efforts to collect the debt, Superintendent will assess the situation to determine whether the account should be referred to an outside collection agency. Superintendent is also responsible for determining whether the debt should be reclassified as bad debt and how the funds will be restored to the child nutrition program.

No student will be permitted to participate in any extracurricular activities if their account as \$30.00 delinquent.

Lunch prices: Middle School Student - \$2.50, Adults \$3.75, extra milk .30, **Breakfast is Free for all students**, Adults \$2.25.

HONOR ROLL

Honor Rolls will be published at the end of each semester. Students who have maintained a "B" average will be listed on the Principal's Honor Roll (physical education, competitive athletics, vocal music and instrumental music are considered activity classes and are not academic subjects; therefore, grades in these classes shall not be used to determine any Honor Roll eligibility). Students that have an "A" average in all academic subjects will be listed on the Superintendent's Honor Roll.

ATTENDANCE AWARDS

Students who have not been absent for the entire year who enrolled the first day of school will be given "Perfect" attendance certificates. Attendance incentive activities will be provided for students with minimal absences.

ATHLETICS

Grove Middle School has an organized athletic program, set up with teams participating in interscholastic sports prevalent in Oklahoma. Oklahoma Secondary Schools Activity Association rules will govern all participants in athletics. Each student is required to understand eligibility rules and protect his or her eligibility.

1. In order to compete in two sports that are played concurrently the athlete must choose one of the sports as his or her primary sport. The coaches in both sports must agree and they will inform the athletic director.
2. If an athlete chooses to drop a sport he or she must do so no later than one week after the first competitive event in order to participate in another sport being played concurrently. If the athlete drops a sport after the allowable time frame he or she will receive a failing grade for that nine weeks. The athlete will be allowed to drop and change one time.

All middle school students participating in athletics are encouraged to purchase school accident insurance unless they have equal or better accident insurance.

LOCAL AND STATE ELIGIBILITY

To be eligible for competition in any kind of interscholastic activities, a student must meet the following requirements:

1. Be under 15 years of age on September 1.
2. Have a physician's examination and parental consent certificate on file with the principal.
3. Be in attendance 90 percent of the time for the semester.
4. A student, whose conduct of character outside the school is such as to reflect discredit upon the school, shall be ineligible until reinstated by the principal.
5. A student who is disqualified during a game or contest because of flagrant or unsportsmanlike conduct, shall be ineligible until reinstated by the principal.
6. A student may be placed on disciplinary probation by the principal. During such probationary period, the principal shall be allowed to impose reasonable restrictions upon the student and in no event shall such students participate in any extracurricular school activities.
7. Teachers shall turn in a list of all failing students to the counselor by 11:00 a.m. each Thursday. The grades shall be based on work ended at 3:20 p.m. Wednesday.

LOCAL BOARD POLICY ON NON-OSSAA ACTIVITIES

Students who are ineligible for interscholastic competition shall not miss classes they are failing in order to attend school-sponsored or school-sanctioned activities. Senior exemptions under OSSAA regulations do not apply to the following activities that said policy may include but are not limited to: Meetings of any organization or club, assemblies for limited groups, meetings for which the entire student body is not dismissed field trips, gifted and talented field trips, running errands, decorating for dances, homecoming, etc. all extra-curricular activities will fall under the OSSAA guidelines.

STUDENT COUNCIL OFFICERS

Student Council officers will be selected at the beginning of the school year. Students must have a combined grade point average of 2.0 with no "F" in the semester prior to the selection. Students must have at least a grade point average of 2.0 in the current semester of the selection.

NATIONAL JUNIOR HIGH HONOR SOCIETY

Members are invited to join during the 7th or 8th grades. Students are selected on the basis of scholarship, citizenship, leadership, and must meet the required grade point average of 3.7 or above. The club meets to promote activities to help the school and community.

MIDDLE SCHOOL CHEERLEADERS

The cheerleading squad will consist of seventh and eighth grade members. The squad will be elected in April of the preceding year. To be eligible to try out a student must be enrolled at Grove Middle School and have a "C" average or better in all academic classes (as per honor roll) based on the previous semester grades. Also, they must attend pre-tryout sessions. State eligibility applies. Each cheerleader will abide by the rules of the cheerleader constitution.

ANNOUNCEMENTS

Daily announcements, The Pledge of Allegiance, The Oklahoma Pledge, A Moment of Silence, and Daily Words of Wisdom are given daily during Homebase.

ASSEMBLIES

At all times the student's behavior should be refined and courteous. An indication of the cultural level of the school is the conduct of its student body at an assembly. Whether guests are present or not, each student is personally responsible for the impression made by the school as a whole. Unacceptable conduct would include whistling, uncalled-for-clapping, boisterousness, and talking during a program. Prior to the general assembly, students are to report to their class. Textbooks and other materials are to be left in the class or lockers.

HEALTH SERVICES

School children sometimes complain of illness at school but are able to continue with their class work without going home. Feeling that parents may wish to know what criteria is used in making decisions about whether to send a child home or return a child to class, we will be using the following guidelines to send children home: A child with a temperature of 100 degrees. A child who vomits at school. A child who reports diarrhea and states that he/she is having difficulty getting to the restroom on time. A child with a questionable rash. A child with "pink eye" and who has discharge in the eye. A child who

is so uncomfortable that he/she is not able to function in school. We try to take into consideration a child's report of having been sick at home or of illness in other family members. We never refuse to allow a child to call home if he/she states that a parent has requested this. Students becoming ill during the school day should report to the office. Except in an emergency, all students must have a pass from their classroom teacher before coming to the office. If there is a necessity to go home, the office or nurse will inform the parent & the student will be released from school when the parent picks them up in the office. If the procedure is not followed & the student leaves without properly checking out, the student will be regarded as truant for classes missed. The office will contact the school nurse if necessary.

MEDICATION

If it is necessary for medication to be given during school hours, the medication must be brought to school in its original container (both prescription and nonprescription medication with original label intact). Written signed authorization and/or request to "Give Medication" form must be filled out by the student's parent or guardian. Please include the student's name, medication name, dose, time to be given, stop date, special instructions, and parent or guardian signature. All medication is kept in the office in a locked cabinet. If medication is not properly labeled and without written signed authorization, it will not be given. Students are not allowed to carry medication with them without appropriate written authorization from parent/guardian and or/physician.

SCHOOL ATTENDANCE OF CHILD AFFLICTED WITH a CONTAGIOUS DISEASE - HEAD LICE

Any child afflicted with a contagious disease or head lice may be prohibited from attending a public, private or parochial school until such time the child is free from the contagious disease or head lice. Any child prohibited from attending school due to head lice shall present to the appropriate school authorities, before said child may reenter school, certification from a health professional as defined by Section 2601 of Title 63 of the Oklahoma Statutes or an authorized representative of the State Department of Health (70-1210.194). Students will be medically excused from school for head lice no more than one day.

TELEPHONE

Students will not be permitted to use the telephone in the middle school office except in case of an emergency. **NO STUDENT WILL BE EXCUSED FROM CLASS TO MAKE OR RECEIVE A TELEPHONE CALL EXCEPT IN THE CASE OF AN EMERGENCY.** Parents should contact their child through the school and refrain from texting students. This is a disruption to the learning process.

OUTSIDE FOOD/DRINKS

Students or parents are not allowed to order food and have it delivered to the school by a delivery service. Parents are not allowed to deliver food to the school for students. Students are allowed to carry a refillable water bottle. Contents of the container are limited to water only; no energy drinks, soda, juice, etc. are allowed.

CELL PHONES/HEADPHONES

Any student having a wireless telecommunication device must keep the device turned “off/silent” and not visible during the time the student arrives on campus until the student leaves campus. Students will not be allowed to be on devices during passing periods. Devices must remain “off/silent” and stored in a locker, backpack, purse, pocket, or other places where it is not visible. If school staff observes such a device improperly in use, it may be confiscated until redeemed by a parent or guardian. The exception to this policy may be granted by the site administrator for purposes relating to the health needs of a student. Teachers have the authority to allow wireless devices in class if used for academic purposes. Students will be permitted to use electronic devices during lunch hour. Privileges may be revoked at any time for inappropriate use.

Headphones should not be worn in the hallways or classroom. Headphones should be put away during the time the student arrives on campus until they leave. Teachers have the authority to use discretion if headphones are allowed in their individual classrooms.

NOTE: Schools are not responsible for the theft or loss of any student’s wireless communication devices or headphones.

CHEATING

Cheating in the academic setting will be defined as receiving or giving information to or from another student or using an unauthorized source during an academic assignment (e.g. quiz, test, or homework). Plagiarism is a form of cheating. Students may receive a zero for that particular quiz, test, or assignment. Teachers may seek administrative intervention. Principal may assign detention, ISI, or suspension. Repeat offenders may be subject to receiving no credit for the semester as determined by the review panel.

STUDENT DRESS CODE

The Board of Education of the Grove Public Schools believes that a student dress code is appropriate to maintain good order and decorum as an essential part of the school district’s educational mission. Students are expected to dress appropriately and to conduct themselves in a manner that will bring credit to themselves, their families and the school. Although it is impossible to identify and label every variation in student attire as acceptable or unacceptable, the School District provides these guidelines concerning

student attire at school, at school-sponsored or authorized functions and on school vehicles.

Clothing must conceal undergarments at all times. No halter tops, strapless tops or dresses, spaghetti straps, or low cut tops will be permitted. Tank tops or dresses that have thin shoulder straps must measure 2 inches across at all parts of the strap. Muscle shirts, undershirts, or cut out sleeves are not to be worn. All shirts must be able to be tucked in when the arms are extended above the head. Shirts, sweaters, tops, etc must cover the front and rear end completely if leggings are worn.

Students will not wear hats, caps, sunglasses, or any other type of headgear in school buildings. Exceptions to the requirements concerning hats/caps and sunglasses may be made by the building principal for medical reasons on instructions from the student's physician or a legitimate affiliation with a recognized and established religion.

Pants, shorts, skirts, and dresses must be no shorter than 6" from the seat of a hard chair with the student's knee bent placed in the chair. Holes, rips or tears must be below this area. Pajama pants are not acceptable.

Students will not wear clothing or accessories that display symbols, pictures, lettering or numbering that is profane, vulgar, repulsive, obscene, sexually suggestive or that advertises or promotes dangerous weapons, tobacco, alcoholic beverages, low-point beer, drugs, drug-related items, drug paraphernalia, tobacco, or other items or activities that are illegal for the general population or for minors.

Hairstyles, jewelry/body jewelry or piercings and makeup should not cause a distraction in the school environment or cause a health or safety hazard for the student or other students. Facial, tongue, or body (lip) piercings (with the exception of the ears) are limited to the "stud" variety and of a modest size. Extreme make-up and the wearing of inappropriate accessories will not be allowed.

For safety reasons, students will not wear heavy chain necklaces or chains that would not break when grabbed, including wallet chains.

Students participating in activities which represent the school are required to meet dress regulations, as directed by the sponsor and administration.

School administration may deem attire as inappropriate as they see it causing a disruption or distraction to learning or causing concern for the student's safety. Students

in violation will be asked to change their attire on the first offense. If they cannot reach someone to bring them new clothing they will be detained in ISI until the dress code violation is corrected. Future violations will result in Administrative discretion.

WEAPONS

It is the policy of this school district to comply fully with the Gun-Free Schools Act.

1. Any student in this school district who uses or possesses a firearm at school, at any school-sponsored event or in or upon any school property including school transportation or school sponsored transportation will be removed from school for not less than one full calendar year. Firearms are defined in Title 18 of the United States Code, Section, 921, as (A) any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive; (B) the frame or receiver of any such weapon; (C) any firearm muffler or firearm silencer; or (D) any destructive device including any explosive, incendiary or poison gas, bomb, grenade, rocket having a propellant charge of more than four ounces, missile having an explosive or incendiary charge of more than one-quarter ounce, mine or any device similar to the above. Such firearm or weapon will be confiscated and released only to proper legal authorities.

2. Oklahoma Status, Title 21, Section 1280.1 prohibits any person, except a peace officer or other person authorized by the board of education of the district, to have in such person's possession on any public or private school property or while in any school bus or vehicle used by any school for transportation of students or teachers a weapon as defined below:

"...any pistol, revolver, dagger, bowie knife, dirk knife, switchblade knife, spring-type knife, sword can, knife having a blade which opens automatically by hand pressure applied to a button, spring, or other device in the handle of the knife, blackjack, loaded cane, billy, hand chain, metal knuckles, or any other offensive weapon."

Any student who violates Section 2 of this policy will be subject to discipline which may include suspension up to one full calendar year (for firearms) or for any term less than one calendar year (for weapons other than firearms) as determined by the superintendent or the superintendent's designee. Students with disabilities are subject to this policy and will be disciplined in accordance with the Individuals with Disabilities Act and Section 504 of the Rehabilitation Act if any such students are determined to be in violation of this policy. An exception to this policy may be made for students participating in an authorized extracurricular activity or team involving the use of firearms or archery equipment. The superintendent or designee may modify the provisions of this policy on a case-by-case basis. However, any substantial modification must be reported to the board of education at its next meeting. The superintendent or principal, teacher, or security personnel upon reasonable suspicion shall have the authority to detain and search or authorize the search of any pupil or property in the possession of the pupil when said pupil is on any school premises. (Section 492)

REFERENCES: 18 U.S.C. 921, 21 O.S. 1280.1 CROSS-REFERENCE: Section 10 GPS BOE Policy manual. **GUN FREE POLICY** - The Grove Public School Board of Education has adopted a zero tolerance "Gun Free Policy", which is available for review upon request in the office of the principal. Note: The district is required to include, in each application to the State Department of Education for assistance under the Elementary and Secondary Education Act of 1965, a description of the circumstances surrounding expulsions imposed under this policy, including the name of the school; the number of students expelled from the school, & the type of weapons.

SMOKING

Smoking and/or possession or use of other forms of smokeless tobacco will not be permitted. AS DEFINED BY STATE LAW, IT IS UNLAWFUL FOR MINORS TO BE IN POSSESSION OF TOBACCO PRODUCTS. E-Cigarettes/Vapors or any resemblance are also prohibited. It is the policy of the Grove Public Schools to contact local law enforcement when state law has been violated on school property.

USE OR POSSESSION OF ALCOHOL – DRUGS ON SCHOOL PROPERTY OR SCHOOL EVENTS

The Board of Education will, to the full extent of its legal powers, attempt to insure the control of the use of alcohol, non-intoxicating beverages (as defined by state law) or narcotics on school properties and at school events. The possession or use of non-intoxicating beverages (as defined by state law), alcoholic beverages or narcotics of any description on school premises, school buses, or at any school-sponsored activity will be grounds for immediate suspension from school for up to two semesters. The Grove Public School and Board of Education believes in following a ZERO Tolerance Policy towards this violation.

DRUG-FREE SCHOOLS

It is the policy of the Grove Board of Education that in recognition of the clear danger resulting from illicit drug and alcohol abuse and in good faith effort to promote the health, safety, and well being of students, employees, and the community, the board has implemented a developmentally based drug and alcohol education prevention program for grades Kindergarten through twelve (K - 12). Students are hereby notified the use, possession, or distribution of illicit drugs, non-intoxicating beverage (as defined by state law) and alcohol is wrong and harmful. Therefore, standards of conduct that are applicable to all schools in this district, prohibit the unlawful possession, use, or distribution of illicit drugs, non-intoxicating beverages (as defined by state law) and alcohol by students on school premises or as part of any of its activities. A School Resource Officer (SRO), accompanied by a school administrator, will from time to time conduct searches on school premises with a trained Drug Dog to help maintain a drug free school. Disciplinary sanctions will be imposed on students who violate the standards of conduct required by this policy. Such sanctions will be consistent with local, state, and

federal laws, up to and including probation and suspension as well as referral for prosecution. Completion of an appropriate rehabilitation program may also be recommended. Information about drug and alcohol counseling and rehabilitation and reentry programs will be made available through the school office. The standards of conduct and disciplinary sanctions imposed by this policy will be part of the required notification to parents and students which will include the following: "The Drug Free Schools and Communities Act Amendments, P.L. 101-226 requires that State, as well as local educational agencies, must certify that it has adopted and implemented a program to prevent the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees." (Federal Regulations can be examined through school office.)

REFERENCES: Public Law 101-22670 O.S. 1210.221, et.seq. CROSS REFERENCES: Section 10 GPS BOE Policy Manual.

FEDERAL FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT

The Grove School District hereby notifies parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records under the Federal Educational Rights and Privacy Act (FERPA). These rights are: (1) The right to inspect and review the student's education records within 45 days of the day the District receives a request for access. Parents or eligible students should submit to the school Principal a written request that identifies the record(s) they wish to inspect. The Principal will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected. (2) The rights to request the amendment of the student's education records that the parent of eligible student believes are inaccurate. Parents or eligible students may ask the School to amend a record that they believe is inaccurate. They should write the school Principal, clearly identify the part of the record they want changed, and specify why it is inaccurate. If the School decides not to amend the record as requested by the parent or eligible student, the School will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing. (3) The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the School as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the School has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon

request, the school discloses education records without consent to officials of another school district in which a student seeks or intends to enroll. (4) The right to file a complaint with the U. S. Department of Education concerning alleged failures by the School District to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are: Family Policy Compliance Office; U. S. Department of Education; 400 Maryland Avenue, SW; Washington, DC 20202-4605.

NOTICE OF DIRECTORY INFORMATION

The Family Educational Rights and Privacy Act (FERPA), a Federal law, requires that Grove Public Schools, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, Grove Public Schools may disclose appropriately designated "directory information" without written consent, unless you have advised the District to the contrary in accordance with District procedures. The primary purpose of directory information is to allow the Grove Public School District to include this type of information from your child's education records in certain publications. Examples include: A playbill, showing your student's role in a drama production or musical event; the annual yearbook; honor roll or other recognition lists; graduation programs; and sports activity sheets, such as for wrestling, showing weight and height of team members. Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the Elementary and Secondary Education Act of 1965 (ESEA) to provide military recruiters, upon request, with three directory information categories - names, addresses and telephone listings - unless parents have advised the LEA that they do not want their student's information disclosed without their prior written consent. After the parents or eligible students have been notified they will have two weeks to advise the school district in writing (a letter to the school Superintendent's office) of any or all of the items they refuse to permit the district to designate as directory information about that student. Grove Public Schools has designated the following information as directory information: student's name; participation in officially recognized activities and sports; addresses; telephone listing; weight and height of members of athletic teams; electronic mail address; photograph; degrees, honors, and awards received; date and place of birth, major field of study, dates of attendance, grade level, the most recent educational agency or institution attended. The District may provide this notice by any means that are reasonable to inform the parents or eligible students of their rights. The District shall effectively notify parents or eligible students who are disabled. The District shall effectively notify parents who have a primary or home language other than English.

NOTIFICATION OF RIGHTS UNDER THE PROTECTION OF PUPIL RIGHTS AMENDMENT (PPRA)

Grove - PPRA affords parents and students who are 18 or emancipated minors ("eligible students") certain rights regarding our conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include the right to:

Consent before students are required to submit to a survey that concerns one or more of the following protected areas ("protected information survey") if the survey is funded in whole or in part by a program of the U. S. Department of Education (ED) - (1) Political affiliations or beliefs of the student or student's parent; (2) Mental or psychological problems of the student or student's family; (3) Sex behavior or attitudes; (4) Illegal, anti-social, self-incriminating, or demeaning behavior; (5) Critical appraisals of others with whom respondents have close family relationships; (6) Legally recognized privileged relationships, such as with lawyers, doctors, or ministers; (7) Religious practices, affiliations, or beliefs of the student or parents; or (8) Income, other than as required by law to determine program eligibility.

Receive notice and an opportunity to opt a student out of - (1) Any other protected information survey, regardless of funding; (2) Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screenings or any physical exam or screening permitted or required under State law; and (3) Activities involving collection, disclosure, or use of personal information obtained from students for marketing or to sell or otherwise distribute the information to others.

Inspect - upon request and before administration or use - (1) Protected information surveys of students; (2) Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes and, (3) Instructional material used as part of the educational curriculum.

The Grove Public School District has developed and adopted policies, in consultation with parents, regarding these rights, as well as arrangements to protect student privacy in the administration of protected surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes. The District will directly notify parents and eligible students of these policies at least annually at the start of each school year and after any substantive changes. The District will also directly notify parents and eligible students, such as through U. S. Mail, or email at least annually at the start of each school year of the specific or approximate dates of the following activities and provide an opportunity to opt a student out of participating in: Collection, disclosure, or use of personal information for marketing, sales or other distribution; Administration of any protected information survey not funded in whole or in part by ED; Any non-emergency, invasive physical examination or screening as described above. Parents/eligible students who believe their rights have been violated may file a complaint with:

Billing Medicaid for Health-Related Services in Student's Individualized Education Program (IEP) Annual Notification.

Information and Answers for Families

Why are school districts billing Medicaid?

The Individuals with Disabilities Education Act (IDEA) allows certain services provided under an Individualized Education Program (IEP) to be covered by Medicaid. Medicaid funds help pay for the costs of providing these services.

What can school districts bill Medicaid for?

School districts can only bill for health-related services that are outlined in the student's IEP. In general, services for which school districts may bill Medicaid are: hearing & vision services, nursing services, personal care services, assistive technology services, occupational therapy services, physical therapy services, speech & language therapy services, psychological services and psychotherapy counseling.

Do school districts need parental consent to bill Medicaid?

Yes. Before billing Medicaid for the first time, the school district must ask for your permission to bill your or your child's public benefits or insurance to pay for your child's related services under the IDEA. School districts are required by the Family Educational Rights and Privacy Act (FERPA) to obtain parental consent before sharing information about a student. This includes sharing personally identifiable information about a student to Medicaid. To receive funding from Medicaid to help pay for the cost of services, the school district must have parental consent to bill Medicaid.

Can parents withdraw their consent to bill Medicaid?

Yes. Parents have the right to withdraw their consent at any time.

If consent is not given by parents to bill Medicaid, will their children still receive IEP services?

Yes. Districts are required to provide all IEP services, at no cost to parents, even if the district cannot bill Medicaid. A school district may not require parents to sign up for or enroll in public insurance programs in-order for their child to receive a free, appropriate education under IDEA, Part B.

If school districts bill Medicaid, will Medicaid services that parents or guardians receive outside school be affected?

No. Medicaid services received outside school and the child's IEP are authorized separately. The district may not use your child's benefits under a public benefits or insurance program if that use would result in a decrease of any other insured benefit; result in the family paying for services that would otherwise be covered by a public benefits or insurance program and that are required for the child outside of time the child is in school; result in discontinuation of coverage; or result in the risk of loss of eligibility for home and community based waivers based on aggregate health-related expenditures.

Are school districts required to notify parents?

If so, how often must parents be notified? As the parent or guardian of a student who has or may have a disability, you have certain rights under federal and state law. Your child's school district must provide you with written notification of these rights regarding parental consent prior to accessing your public benefits or insurance for the first time and annually thereafter. This document serves as your written notification.

Where can parents get more information about this?

The US Department of Education Website: <http://www2.ed.gov/policy/speced/reg/idea/part-b/part-b-parentalconsent.html>

HELP FIND HANDICAPPED CHILDREN

Any parent who resides in the Grove School District and who suspects their child to be handicapped and that child is not presently involved in school should contact the Office of the Superintendent of Schools. The Bureau of Education for the Handicapped under Public Law 94142 and P.L. 101-476 provides that Public School shall be responsible for the education of handicapped children ages 0-21, regardless of the handicapping condition. The child is considered handicapped if physically, emotionally, and/or intellectually impaired to such an extent that without the aid of special facilities, care, and methods, may not be able to function in a manner similar to that of other children not so impaired. Grove Public Schools would appreciate a contact from parents, patrons, and any persons who has knowledge of any child who needs this kind of help. If you know of a Handicapped Child (age birth to 21 years) not receiving a free public education, please call 918-787-5208 or write to Rebecca Mease, District Special Services, Grove Public Schools. P.O. Box 450799 Grove, Oklahoma 74345

MCKINNEY-VENTO HOMELESS ASSISTANCE ACT

If your family lives in any of the following situations: (1) In a shelter, motel, vehicle or campground (2) On the street (3) In an abandoned building, trailer, or other inadequate accommodations or (4) Doubled up with friends or relatives because you cannot find or afford housing, then you may be eligible for services through the McKinney-Vento Homeless Assistance Act. The Student Enrollment Questionnaire is used in helping to determine eligibility. It can be obtained from the school office or counselor. School staff will work the students and families to assist with any barriers to education for those meeting the eligibility requirements. For more information contact Cindy Weaver, Homeless Liaison for Grove Public Schools, at 918-786-3003 Ext. 1107.

PARENT INVOLVEMENT POLICY

In addition to the information provided in this handbook Grove Public Schools has developed a District Wide Parental Involvement Policy - Parents' Bill of Rights and Title I- Part A Programs. These policies can be accessed on the school website, at the principals' offices or at the Grove Public Schools Administration Office.

SCHOOL-PARENT COMPACT

Each Title I school within the district completes a School-Parent Compact at the beginning of each year. This compact outlines how parents, school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children

achieve the State's high standards. The School-Parent Compact forms are located in the main office at each school site.

SEXUAL HARASSMENT OF STUDENTS

The policy of this school district forbids discrimination against, or harassment of any student on the basis of sex. The Grove Board of Education will not tolerate sexual harassment by any of its employees or students. This policy applies to all students and employees including non-employee volunteers whose work is subject to the control of school personnel. Policy DA applies to sexual harassment of employees.

Students who feel that administrators, supervisors, support personnel, teachers, or other students are subjecting them to sexual harassment are encouraged to report these conditions to the appropriate administrator or teacher. If the student's immediate administrator or teacher is the alleged offending person, the report will be made to the next higher level of administration or supervision or to any responsible adult person. Confidentiality will be maintained and no reprisals or retaliation will be allowed to occur as a result of the good faith reporting of charges of sexual harassment. Any student found to have engaged in sexual harassment of other students shall be subject to sanctions, including, but not limited to warning, suspension or other appropriate punishment subject to applicable procedural and due process requirements.

REFERENCE: Title VII of the Civil Rights Act of 1964, 42 U.S.C. 2000e-2, 29 C.F.R. 1604.1, et seq. CROSS-REFERENCE: Section 9 and 10 GPS BOE Policy Manual

ASBESTOS MATERIALS

Grove Public Schools contain asbestos building materials. For further information and/or information on the dangers of lead hazards in the environment contact the Superintendent's office at 918-786-3003.

EMERGENCY DRILLS

Fire, Shelter in Place, Lockdown, Evacuation, and tornado drills are held at regular intervals throughout the school year.

Remember these basic rules:

1. Check the instructions in each classroom (they are posted) indicating how and where to exit the building.
2. Walk. No talking. Move quickly and quietly to designated area.
3. When instructed by teacher, move in line to designated area. Take cover under tables, or furniture if available; otherwise, kneel, cover head with book or clasped hands. Remain quietly for further instructions. "All Clear" will be one long bell.

4. When instructed by the teacher, students will move outside in a double line to a safe distance from the building, remain quietly for roll call and additional instruction. "All Clear" will be a series of short bell rings.

5. Report all changes immediately in telephone numbers, addresses, and the names of persons who can be contacted in case of an accident or illness.

SOCIAL MEDIA

Facebook: Grove Public Schools, OK

Twitter: @groveschoolsok

Instagram: grovepublicschoolsok

YouTube: Social Media

GMS Facebook: Grove Middle School, Grove OK

SCHOOL CLOSINGS

Do Not Call Teachers - Please listen to The following Stations to inform you of school closings or the use of Snow Bus routes: *KGVE - Grove - FM99.3; FOX 23-Tulsa; KTUL 8 - Tulsa; KOTV 6-Tulsa; KOAM 7 - Pittsburg; KRMG - Tulsa; KODE 12 - Joplin; KGLC - Miami - 910*

NOTES



We have read the Middle School Handbook and understand its contents. In the event, we are not entirely certain of some aspect of school policy, we can contact the principal at any time (918)-786-3003 x4 or email Mrs. Mindy Collins, Principal, at mcollins@ridgerunners.net.

Parent/Guardian signature certifies receipt of Student Handbook of Guidelines and Policies for Students and Parents.

Student Name _____

Signature Parent/Guardian _____ Date _____







2021-2022
STUDENT HANDBOOK