Minutes
School Building Committee Special Meeting
December 13, 2016

PRESENT: Tom Dembek, John Koning, Richard Muckle, Jody Nazarchyk, James Norton and James Reid

ABSENT: Fransisco Ribas

STAFF: Jay Miner, Director of Buildings and Grounds

I. ESTABLISHMENT OF QUORUM AND CALL TO ORDER
Mr. Muckle established a quorum and called the meeting to order at 5:30p.m and led the Pledge of Allegiance.

II. RECOGNITION OF VISITORS/PUBLIC COMMENT
None

III. CORRESPONDENCE/INFORMATIONAL ITEMS
None

IV. SUPERINTENDENT’S REPORT
None

V. OLD BUSINESS
1. APPROVAL OF MINUTES: November 15, 2016
MOTION: That the Waterford School Building Committee moves to approve the minutes of the November 15, 2016 regular meeting.

   Koning, Nazarchyk- Unanimous

VI. NEW BUSINESS
1. 2017 School Building Committee Meeting Schedule
MOTION: That the Waterford School Building Committee approve the 2017 meeting schedule.

   Nazarchyk, Dembek- Unanimous

VII. WATERFORD HIGH SCHOOL
Mr. Miner shared photos of the B canopy that was fixed by Allied Restoration and explained that there were vents cut in along the wall to relieve wind pressure that was building up and damaging the area. This is expected to be a permanent fix for this issue. Mr. Miner also reported that all of the security cameras have been delivered, and that the landscaping will be ongoing until the spring when the last of the plantings can be completed.

Pending Items:
Security Cameras
Landscaping/Rain Gardens

VIII. BILL LIST
There was a brief discussion of the invoices on the bill list, initiated by Mr. Dembek. Mr. Miner explained that Cynthia Kaplan is our contracted LEED consultant and the presented bill was for her to go to the State and present on our behalf, and that this should be the final step in the LEED certification process. Mr. Dembek also questioned the Lincoln Aquatics invoice that Mr. Miner explained was an outstanding bill that had not yet been paid for the
pool stairs at the high school. There were issues finding and getting the correct unit for the pool and there is finally one that meets the criteria for Recreation and Parks and the people using the stairs regularly. The stairs have been installed and are currently in use. Mr. Miner reported that there are no other major outstanding projects or invoices that would drastically affect the amount of remaining project funds. Mr. Muckle stated that he will take action with Maryanna Stevens regarding the next steps in closing out the project, and report back to the Committee at the next meeting.

MOTION: To approve the bills list as presented.

Nazarchyk, Dembek - Unanimous

IX. ADJOURNMENT

MOTION: That the Waterford School Building committee adjourns the meeting at 5:49p.m.

Nazarchyk, Koning - Unanimous

VIII. Bill List December 13, 2016

<table>
<thead>
<tr>
<th>School</th>
<th>Stage</th>
<th>Vendor</th>
<th>Description</th>
<th>Invoice #</th>
<th>Amount</th>
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<tbody>
<tr>
<td>WHS</td>
<td>n/a</td>
<td>EPLUS</td>
<td>Security Cameras</td>
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<tr>
<td>WHS</td>
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<td>Cynthia M. Kaplan</td>
<td>Professional Services</td>
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<tr>
<td>WHS</td>
<td>n/a</td>
<td>Allied Restoration Corp.</td>
<td>B Canopy</td>
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<td>$4,900.00</td>
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<tr>
<td>WHS</td>
<td>n/a</td>
<td>Lincoln Aquatics</td>
<td>Pool Stairs</td>
<td>SI277964</td>
<td>$4,349.95</td>
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