



Torrington Board of Education

HUGH W. POTTER
DIRECTOR OF BUSINESS SERVICES

CHERYL F. KLOCZKO
SUPERINTENDENT

Budget Committee Meeting **Wednesday, March 11, 2015** **355 Migeon Avenue**

MINUTES

Members Present: Ms. Cappabianca, Committee Chair; Mr. Hinman; Mr. Thibault
Also Present: Mr. Traub, Board Chair; Ms. Hoehne, Board Secretary; Mr. Kissko, Board member; Ms. Kloczko, Superintendent; Ms. Lubomski, Asst. Superintendent; Mr. Potter, Dir. of Business Services; Ms. Aird, Dir. of Student Services; David Bascetta, Director of Facilities; Michael Kavanaugh, Board of Education Clerk

1. Call to order at 6:00 p.m.
2. Roll Call.
3. Mr. Thibault moved to amend the meeting agenda to include a vendor selection item and Mr. Hinman seconded the motion. The motion passed all in favor.
4. Mr. Traub, Board Chair and present at the January 14, 2015 Budget Committee meeting, moved to approve the minutes of the January 14, 2015 meeting and Ms. Cappabianca seconded the motion. The motion passed all in favor.
5. Mr. Thibault moved to approve the minutes of the February 11, 2015 meeting and Mr. Hinman seconded the motion. The motion passed all in favor.
6. Monthly Budget Performance Report for February was reviewed. Mr. Potter reviewed salary accounts where reclassification of personnel was still being undertaken while the salary accounts were being worked on.
7. For the 2015 end-of-year projections, a presentation of Student Services data was done showing projected over-expenditures in Out-of-District Tuition and Out-of-District Transportation accounts.
8. Student Activity Accounts were reviewed. Not all schools submitted them. Many of the account balances were challenged, some of which need to be closed while others are carrying balances that are too large. It was agreed that Mr. Potter would follow up with the High School and Middle School to discuss their balances and to ensure that Vogel-Wetmore submits its student activity report in the same format as the other elementary schools.
9. The E-Rate vendor option selection was approved by the Committee after a detailed presentation was made by Richard Luna from Protected Harbor. Richard Luna of Protected Harbor made a detailed presentation on E-Rate vendor option. A motion to approve the option was made by Mr. Thibault and seconded by Mr. Hinman. The motion carried all in favor.
10. An update was provided to the budget committee on progress being made to date on the 2015-2016 budget.

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11. Comments for the Good of the Order – None.
12. Topics for Future Meetings – 2015-16 Budget
13. Motion to adjourn was made by Mr. Thibault and seconded by Mr. Hinman. Motion carried all in favor.
14. Meeting was adjourned at 8:53 p.m.

Submitted by Hugh W. Potter