



Torrington Public Schools

JERRY DOMANICO
DIRECTOR OF BUSINESS SERVICES

DENISE L. CLEMONS
SUPERINTENDENT

Budget Committee Regular Meeting
Wednesday, February 8, 2017, 7:00PM
355 Migeon Avenue
Minutes

Committee Members: Ken Traub (Chair), Peter Vegaro, Joanne Brogis, Dan Thibault (alt)
Other Board Members Present: Ellen Hoehne, Bill Knight
Teacher representative: Jason Lafreniere
Administration: Denise Clemons, Dave Bascetta, Jerry Domanico, Sue Lubomski

1. Call to Order-7:00PM
2. Roll Call
3. Approval of the Agenda-Amend agenda-move Approval of Minutes to #4; Dr. Brogis and second Mr. Vegaro. All in favor. Motion to approve agenda Dr. Brogis, second Mr. Vegaro. All in favor. Motion to approve October meeting Minutes-Mr. Thibault motion and second Mr. Traub; all in favor. December meeting minutes approval-Dr. Brogis motion and second Mr. Vegaro. All in favor.
4. Public/Staff Participation-none
5. Discussion Items:
 - A. Monthly Financials-
 - i. Dr. Brogis asked about healthy eating and the café. Are we losing money, because of this program?
Mr. Domanico stated it is hard to know if we are making or losing money.
Mr. Vegaro, why are we freezing the budget?
Ms. Clemons said although she has only been here a few weeks, she needs know where we stand financially and also be able to monitor the funds and there are not any specific concerns.
 - ii. Overtime: Clerical overtime at central office. Mr. Traub requested a report on the plan to avoid this in the future.
 - iii. Ms. Clemons talked about having an HR component in New World.
 - B. Budget Transfers - none
 - C. Student Activities Report - (attached to monthly financials) No discussion.
 - D. Standard Excel/New World Funding Summary for Para Audit-
Mr. Traub commended Mr. Domanico on the Para Audit.
The form is very functional.

- E. RFP Food Services-Update - none at this time; waiting for the state
 - F. Updated Staffing Report with salaries 1/1/2017-Looking into HR Module from New World. One database has all employees and salary schedule in pivot tables from which we can upload the information into New World. If we get position control, then we will be able to encumber salaries for the 2018-2019 school year.
Ms. Clemons said this will help predict the impact on salaries in the future.
 - G. 2017-2018 Budget Status Update-Ms. Clemons said it is being completed. Dates will be established for the budget meeting schedule.
 - H. Bid Approval:
 - i. Mr. Domanico stated RFPs for the website were being review next week.
 - ii. THS ADA Interior - Mr. Bascetta reviewed the THS ADA interior RFPs. Burlington Construction was chosen.
 - iii. Autism Program Enhancement Services-Ms. Lawrence addressed the various bids and services. Services include: 8 hours of school support, on-site support, and personnel. She confirmed the amounts and checked references. IPPI was chosen.
6. Action Items:
- A. Monthly Financials
Motion to move to full board, Dr. Brogis, second Mr. Vegaro. All in favor.
 - B. Budget Transfers - none
 - C. Funding Summary for Para Audit
Motion to move to full board, Dr. Brogis, second Mr. Vegaro
 - D. RFP Food Services - none
 - E. Staffing Report Update
Motion to move to full board, Dr. Brogis, second Mr. Vegaro. All in favor.
 - F. Bid Approval
Motion to move to full board, Dr. Brogis, second Mr. Vegaro. All in favor.
7. Approval of Minutes- previous
8. Comments for the Good of the Order
- Mr. Vegaro raised the issue of possible parking permits for students and outside organizations, charging outside agencies, or fees waived for bus seats and parking spaces. Dr. Brogis shared that someone would have monitor it.
Mr. Lafreniere addressed AT issues throughout the district, cited a need for this in budget planning.
9. Upcoming Agenda Items
- A. Monthly Financials
 - B. Budget Transfers
 - C. Student Activities
 - D. Budget Update 2017-2018
 - E. Bids: Review of webhosting and propane
 - F. Possible additional RFPs
10. Adjournment-7:45PM