Budget Committee Meeting
Monday, September 23, 2018, 6:30 PM
355 Migeon Ave.

Minutes

1. Call to Order: 6:36PM
2. Roll Call: Mr. Maniccia, Ms. Spino, Mr. Eucalitto, Jason Lafreniere (Teacher Rep)
3. Also Present: Mr. Kissko, Ms. Richardson, Ms. Lubomski, Ms. Fergusson, Ms. Schulte, Mr. Arum, Ms. Klimaszewski
4. Approval of Agenda: Ms. Spino made a motion to approve the agenda, second by Mr. Eucalitto. All in favor.
5. Approval of Minutes: Mr. Eucalitto made a motion to approve the minutes as amended, second by Mr. Maniccia. Abstention: Ms. Spino. Everyone else approved, motion passes.
6. Public Participation: None
7. Discussion/Next Steps:
   a. Monthly Financials: The line items discussed to be updated at next meeting.
   b. 2018-2019 Student Activities – End of Year Financials: Spreadsheet to be sent out to Principals to update information to make it current with the new school year.
   c. Electronic Timekeeping – The committee will continue to look at TimeClock Plus as an updated solution to manually processed payroll. Driving factor is the cost savings compared to other products.
   d. Middle School Windows: Current costs for possible window options were presented:
      - replace all operators, hardware and locking mechanisms, replace as needed any missing or damaged weather stripping, replace all trim - $118,677.00
      - replace all operators, replace as needed remaining hardware and locking mechanisms, replace as needed any missing or damaged weather stripping - $60,554.00.
      - securing fastening - $17,901.00 (permanently close all windows)
These minutes were approved by the Torrington Board of Education on October 23, 2019.

- Remove existing operable window sash and install new Efco 2700 series operable window in existing frame, all of the interior wood trim intact $1,445.00 per 225 windows - $325,125.00
- Remove existing window completely and install new Efco 2900 series window with operable/fixed windows to match existing layout, it is unclear at this time as to what interior trim can or can’t be salvaged - $3,900.00 per 225 windows - $877,500.00. added cost: dumpster fee/shop drawings ($1,200.00 est)/lift equipment ($9,000.00 estimate)/interior trim (TBD)
- Number 4 above with an awning window with screens – working on prices

e. Landscaping Bids: 2 companies bid on contract – Diamond Landscape & Athletic fields Inc. Bridgeport, CT and Jespersen’s Landscaping Torrington, CT. Jespersen’s Landscaping is the current company maintaining our landscaping, a local company and supporter of school & community projects. It was agreed by the committee to move Jespersen’s Landscaping bid to the Full Board for approval.

8. Comments for the Good of the Order – Great start to the school year.

9. Topics for Future Meetings:
   f. Monthly Financials
   g. Student Activities Financials – Update
   h. Middle School Windows
   i. Electronic TimeKeeping
   j. Electricity
   k. Delta/Kelly costs

10. Adjournment: Ms. Spino made a motion to adjourn the meeting, second by Mr. Eucalitto. All in favor. Meeting adjourned at 7:30PM.