Policy Committee Meeting
Tuesday, October 24 2017, 6:00PM
TMS

Minutes

1. Call to Order – 6:05PM
2. Roll Call – Ms. Richardson (Chair), Ms. Hoehne, Ms. Pataky (alternate)
   Absent: Mr. Thibault, Mr. Mangelinx (Teacher Representative)
   Administrators: Mr. Bascetta, Ms. Lubomski, Mr. Skarzynski
3. Approval of Agenda – Ms. Richardson made the motion, Ms. Hoehne second. All in favor.
4. Approval of Minutes – Ms. Richardson made the motion, Ms. Hoehne second. All in favor.
5. Discussion Items:
   a. Pesticide Application on School Property – When the lawn services were selected by
      the board, pesticide application was raised as an issue by Mr. Bascetta. The state is
      now requiring districts to use an IPM program and designate who to call in the event
      of a problem. Mr. Bascetta will make sure pesticide information binders will be kept
      at each school. Notification to parents will occur at the beginning of every year. If
      parents want to know what we are using, they can request the information. If parents
      request notifications, they can receive these automatically throughout the year. The
      information for the organization and any chemicals used will be clarified.
      • How frequently do we have to apply pesticides?
        Mr. Bascetta-We stopped fertilizing the football field. The Pre-k program at
        THS is also a further consideration. Instead the district, aerates the lawns
        without using chemicals.
      • Inside the schools are pesticides used, like in the kitchen?
        Mr. Bascetta-No, they cannot use any chemicals within the schools. The
        district uses caulk and seals the crack, not pesticides. Even vinegar and water
        have to be registered with the DEP now.
      Committee: Send the pesticide policy to the full board for Wednesday with draft
      watermark to signify it has not been yet been approved.
   b. Attendance #6006 – Protocols need to be established at all schools for Attendance
      Review Teams. Designated staff would be involved in the parent notifications of
      continuous student absences. Changes to the policy and edits will be reviewed at the
      next meeting.
   c. Food Service Charging Policy #6194 – Ms. Lubomski to contact Ms. Tyrrell at
      EdAdvance Food Service to clarify purchasing rates for those students designated
These minutes were approved by the Torrington Board of Education on November 29, 2017.

reduced meal status. Edits to the procedures related to the policy will be reviewed at
the next meeting.

d. Grading – On hold until next meeting.

6. Comments for the Good of Order – none

7. Topics for Future Meetings:
   a. Attendance – #6006
   b. Charging Policy – #6194
   c. Grading – #6111

8. Adjournment-8:59PM; Ms. Richardson made the motion, Ms. Hoehne second. All in favor.

9. Next meeting: November 1, 2017, 7:00PM, East School