



Torrington Board of Education

JOSEPH L. CAMPOLIETA
DIRECTOR OF HUMAN RESOURCES

LYNDA T. REITMAN
INTERIM SUPERINTENDENT

Personnel Committee Meeting Wednesday, December 9, 2015 355 Migeon Avenue

MINUTES

Members Present: Daniel Thibault, Committee Chair; Jim Lamoin

Also Attending: Board of Education: Fiona Cappabianca, Ellen Hoehne, Kenneth Traub, Peter Vergaro

Administration: David Bascetta-Director of Facilities, Joseph Campolieta-Director of Human Resources, Paula LaChance-Interim Director of SPED, Lynda T. Reitman-Interim Superintendent of Schools

1. Mr. Thibault called the meeting to order at 6:02 p.m.
2. Roll Call was taken.
3. Mr. Thibault moved to approve the minutes of the meeting of November 16, 2015. The motion was seconded by Mr. Lamoin. All in favor.
4. November Staffing Reports were reviewed. It was noted that there was an upward spike in absences on November 20th in most categories. Mr. Thibault noted that there was no change in the absences for administrators on that day. It was also noted that there were a higher than normal absence rate for teachers on November 20th, 23rd, 24th, and 25th. As well, it was stated that there were higher than normal para absences as well some days the absence rate as high as 12% to 15%. Mr. Lamoin noted it looked as though "lots of staff are not in the buildings" at those times. Motion was made to send the November staffing report to the full BOE and was seconded by Mr. Lamoin. All in favor.
5. Motion was made to move into executive session inviting Joseph Campolieta, Fonta Clark-Cole, Sheila Pekrul and June Sabolcik to attend. Committee moved into executive session at 6:15 PM.
6. Committee was declared in public session at 6:35 PM.
7. Comments for the Good of the Order: The status of search for the Clerk of the BOE and interim Business Manager were discussed. Mrs. Reitman informed the committee that a Clerk of the BOE had been hired and would be starting at the December 16, 2015 meeting of the BOE. Mrs. Reitman also informed the committee that administration was in the process of and working towards securing an interim for the Business Manager position by exploring several options.
8. Topics for Future Meetings: Staffing reports, update on searches for Superintendent and for the Business Manager, job descriptions
9. Motion to adjourn was made by Mr. Lamoin and seconded by Mr. Thibault. All in favor.
10. Meeting Adjourned: 6:51 p.m.