



Torrington Board of Education

JOSEPH L. CAMPOLIETA
DIRECTOR OF HUMAN RESOURCES

LYNDA T. REITMAN
INTERIM SUPERINTENDENT

Personnel Committee Meeting Wednesday, July 13, 2016 355 Migeon Avenue

MINUTES

Members Present: Daniel Thibault, Committee Chair; Joanne Brogis, Jim Lamoin (alternate)

Also Present: Board of Education: Ellen Hoehne, Jessica Richardson

Administration: David Bascetta, Joseph Campolieta, Jerry Domanico

1. Mr. Thibault called the meeting to order at 6:00 p.m.
2. Roll Call was taken.
3. June Staffing and Year End Staffing Reports: Mr. Thibault stated that nothing jumped out to him as out of the ordinary on the year to year report. He further stated that he did note issues in the YTD numbers. In particular, the number of Monday-Friday absences which were higher than last year. Mr. Lamoin requested that the charts cover a 3 year historical trend for school years 2013-14, 2014-15 and 2015-16 so trends could be better noted.
4. Discussion of TPS Website Webmaster Description of Duties: Mr. Thibault presented information that had been gathered by Mr. Campolieta from other school districts about the structure and organization of their respective district websites. The Board discussed the various types of organization for various districts across the State; examples include a dedicated webmaster, having secretaries maintain school websites, an IT tech who updated the website, a communications director in the IT department and utilizing teaching staff for website updates.
5. Comments for the Good of the Order: Mr. Thibault raised concerns over the reporting structure and qualifications detailed in the job descriptions for the IT techs.
6. Motion to adjourn was made by Mr. Lamoin and seconded by Dr. Brogis. All in favor.
7. Meeting Adjourned: 6:33 p.m.