



## Torrington Board of Education

SUSAN M. LUBOMSKI  
ASSISTANT SUPERINTENDENT

LYNDA T. REITMAN  
INTERIM SUPERINTENDENT

### Policy Committee Regular Meeting Tuesday, June 7, 2016

#### *MINUTES*

Members Present: Ellen Hoehne, Committee Chair; Daniel Thibault, Jess Richardson, Mark Mangelinkx (Teacher)

Also Present: Administration: Jerry Domanico, Director of Business Services; Kelly Galullo, Assistant Principal, THS; Susan M. Lubomski, Assistant Superintendent; Richard Luna, IT Consultant; Lynda Reitman, Interim Superintendent

Teachers: Robin Magistrali, THS LMS

Students: Darnell Battle and Tylar Young, THS Student Presenters

1. Ms. Hoehne called the meeting to order at 6:05PM.
2. Roll Call was taken.
3. Ms. Richardson made a motion to approve the agenda. The motion was seconded by Mr. Thibault. All in favor.
4. Mr. Thibault moved to approve the minutes of the meeting of June 7, 2016. The motion was seconded by Ms. Richardson. All in favor.
5. **Update on Cell Phone Policy-#6041**

Tylar Young shared survey data. Ninety-one percent of the teachers were in favor of having students bring laptops to school. He acknowledged security concerns. The students had consulted with a local firm, Support Systems, to gather their information.

Request for BYOD (Bring Your Own Device): Students would like the capability to do their homework and projects during study hall. This would enable them to type papers without having to physically handwrite them and then type them later at home. Computer labs and

the Media Center computers are not available to individuals on a regular basis. They are used for classroom instruction throughout the day.

1. In addition, students want to be able to take notes on computers which will prepare them for college and the work world.

Mr. Luna stated there are security issues and bandwidth limitations with BYOD. To address security issues, an MDM (Mobile Device Management) system would have to be purchased. An MDM system/server would cost \$100,000. Mr. Luna said he would monitor and report on daily usage next year.

Tylar mentioned at this time Wi-Fi is still blocked. Mr. Luna said he would be willing to meet with students to address their concerns.

## **6. Awarding Contracts and Purchasing Policies**

Mr. Domanico said that most districts have one policy that addresses both issues. He presented samples of strong policies. The committee liked Stafford's policy.

Mr. Domanico said the policy needed to reflect the change in process, procedure and culture. Every purchasing request had to be approved by the Business Office before the item or service was purchased. Mr. Domanico would present the new policy at each school during staff meetings.

Mr. Domanico will provide an updated version of Stafford's policy at the next meeting, including addressing the approval process for emergency situations, special education, and bids over \$100,000.

PTO purchasing should be addressed as well.

7. **Student Activity Fees**-tabled until a later date
8. **End of the Year Activities for All Eighth Grades-#6070**-tabled until a later date
9. **Comments for the Good of the order:**

None.

## **10. Topics for Future Meetings**

- a. Student Activity Fees
- b. Update on IT – monitoring daily bandwidth usage
- c. End of the Year Activities for All Eighth Grades-#6070
- d. Advertising Rights
- d. Grading/Attendance/Homework and Graduation Requirements
- e. Ensuring that Acceptable Use Policy reflects new Cell Phone Policy.

10. **Adjournment**

Mr. Thibault made a motion to adjourn. Ms. Richardson seconded the motion. All in favor. Meeting adjourned at 8:17 p.m.