THS (TPS) ATTENDANCE POLICY OVERVIEW
(NTS Policy #6006)

EXCUSED ABSENCE:

An absence is considered excused if **written** documentation* describing the reason for the absence is received by the school **within 10 days** of the student's return to school, **AND** the absence meets the following criteria:

- Absences 1-9 may be excused when a parent submits written documentation (*emails and text messages do NOT constitute written documentation)

- 10+ absences may only be excused with written documentation as follows:
  - Student illness with verification from a **qualified medical professional**
  - Religious holiday
  - Mandatory court appearance (by the student)
  - Funeral, death in the family, or other family emergency
  - Extraordinary educational opportunity **pre-approved** by district administrators – NOTE: family vacations do **NOT** qualify as extraordinary educational opportunities
  - Lack of transportation normally provided by the school district

Determination of whether an absence is excused or not will be made by the building principal (or his/her designee)

TRUANT:

A student ages 5-18 years old is considered truant if they have 4 unexcused absences in any 1 month **OR** 10 unexcused absences in any school year.

EXCESSIVE ABSENCES:

EXCESSIVE ABSENCES WILL RESULT IN LOSS OF CREDIT AT THE HIGH SCHOOL LEVEL.

"Excessive" is defined as:

- 5 or more unexcused absences in a semester course; OR
- 10 or more unexcused absences in a full year course

(Jan. 2018)