

OLYMPIA SCHOOL DISTRICT NO. 111

Job Category: Certificated

Posting Dates: July 28 – August 03, 2021

The Olympia School District Human Resources Office is now accepting applications for the following positions. Interested employees may submit a transfer request by calling the District Human Resources Office at 596-6185 prior to the deadline date.

Position	Hours/FTE	Location
Teacher – Middle School English Language (EL) Specialist	0.5 FTE/Continuing	Itinerant
<i>This 0.5 FTE position will split time equally between Washington and Reeves Middle Schools. This position is grant-funded; expected duration of employment is 2 years.</i>		
<i>The Olympia School District is committed to increasing the diversity of staff in our schools. Candidates who can contribute to this goal are encouraged to apply and to identify their strengths and experiences in this area.</i>		
Salary: OEA Salary Schedule		

Job Purpose Statement:

The job of "EL Teacher" is done for the purpose/s of developing EL students' academic and English language skills through academic courses of study and supplemental support while implementing District approved curriculum; documenting teaching and student language progress, activities, and outcomes; addressing specific educational needs of EL students; providing a safe and optimal learning environment and providing feedback to students, parents and administration regarding student progress in language acquisition, academic expectations, graduation requirements, proficiency goals, etc.

Essential Job Functions:

- **Advises** parents and/or legal guardians of EL students for the purpose of supporting academic expectations, developing methods for improvement and/or reinforcing learning and language goals.
- **Advocates** for EL students and builds strong working relationships with culturally and linguistically diverse students, their families, and community.
- **Assesses** student for the purpose of providing feedback to students, parents, administration, and the state regarding students' English proficiency, academic expectations, literacy goals, ELD program improvements, etc.
- **Assists** other teachers for the purpose of sheltering content curriculum and making appropriate accommodations that support EL students in the classroom.
- **Collaborates** regularly with school personnel including content teachers, school counselors, administrators, etc. to determine the best academic path and language plan for individual EL students.
- **Consults** with parents, staff, and various community agencies for the purpose of improving the quality of EL student outcomes, developing solutions and ELD program planning.

- **Demonstrates** English language proficiency and literacy including excellent written and verbal communication skills.
- **Designs** lessons/learning plans specific to student's level of English proficiency and academic needs.
- **Directs** EL para-educator for the purpose of providing an effective language program that addresses the individual language and academic requirements of EL students.
- **Instructs** EL students for the purpose of improving their language skills and overall academic success in school; has the ability to motivate, discipline, and interact with students in a productive manner.
- **Maintains** current and accurate required state and federal documentation and has strong organizational skills.
- **Monitors** student activities and behaviors for the purpose of providing a safe and optimal learning environment.
- **Participates** in various meetings (e.g. parent conferences, IEP meetings, parent information nights, in-service trainings, team meetings, PLCs, etc.) for the purpose of receiving and/or providing information.
- **Prepares** teaching materials and reports (e.g. grades, progress monitoring, anecdotal records, etc.) for the purpose of implementing lesson plans and providing documentation of teacher and student language and academic progress.
- **Proficient** in the use of technology as a tool for communication, instruction, data, etc.
- **Provides** supplemental ELD services to students in grades K-12 through Supportive Mainstream, Sheltered Instruction, ESL Push-in/Pull-out small group or individual support, and content teacher collaboration and coaching.
- **Teaches** ELD course(s) at the secondary level for qualifying students; works with school staff to determine an optimal learning schedule so students meet graduation requirements in a timely manner.
- **Works** collaboratively and with superior interpersonal skills with school staff, other EL program staff and supervises EL para-educator(s) in an integrative, team approach.

Essential Job Qualifications and Requirements:

- **Certification:** State teacher credentials with endorsement in ELL or ESL K-12
- **Experience** working directly with English language learners as well as successful classroom experience teaching a combination of subjects in multiple grades and/or content areas.
- **Training** in the English Language Proficiency Standards and Common Core State Standards or a willing to pursue training.
- **Knowledge** of age appropriate teaching methods, state graduation requirements, education code, and aptitude in high school content such as advanced math, science, language arts, etc.
- **Ability** to use current technology to support content and language learning, to administer assessments, to collect, record and organize progress monitoring data from district and state databases (e.g. Skyward, Homeroom, and CEDARS).
- **Flexibility** in adjusting to program/student/school changes as needed to best support EL student content learning and language acquisition needs.
- **Criminal** Justice Fingerprint Clearance.

Application Procedure for out of district candidates:

Out-of-district applicants please apply through EdJobsNW at <https://edjobsnw.org>

If you share our commitment to provide challenging opportunities for all students to be successful, we'd like to hear from you!

Olympia School District 111 Bethel St. NE Olympia, WA 98506
(360) 596-6185 FAX (360) 596-6181 <http://osd.wednet.edu>

Equal Employment Opportunity:

Olympia School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. Auxiliary aids and services will be provided upon request to individuals with disabilities. The following employee(s) have been designated to handle questions and complaints of alleged discrimination: Title IX Officer – Michael Hart, (360) 596-8545, mhart@osd.wednet.edu; Executive Director of Elementary Education – Autumn Lara, (360) 596-8534, alara@osd.wednet.edu; Section 504 and ADA Coordinator (Students) – Ken Turcotte, (360) 596-7530, kturcotte@osd.wednet.edu; ADA Coordinator (Staff) – Starla Hoff, (360) 596-6185, shoff@osd.wednet.edu; Affirmative Action Officer and Civil Rights Compliance Coordinator – Scott Niemann, (360) 596-6185, sniemann@osd.wednet.edu. Address: Knox Administrative Center, 111 Bethel St NE, Olympia, WA 98506.

The Olympia School District will provide reasonable Accommodations to enable persons with disabilities the opportunity to apply for open positions and to participate in District interview procedures. Persons with disabilities or are in need of translation services are asked to notify the Human Resources Office at least three days prior to the date on which the requested accommodation is needed. Human Resources Officer: Voice: (360) 596-6185 or TDD: (360) 596-7537 or FAX: 360-596-6181.